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The Michigan City Park and Recreation Board met in regular session on Wednesday, August 20, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, Freese, and Chatfield (4)

Absent: None (0)

Also present were: Jeremy Kienitz and Shannon Eason, Interim Co-Superintendents; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Duane Parry, City Council President; Bill Greene; Jack Arnett, LaPorte County Convention and Visitors Bureau; Shem Khalil, Global Engineering; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the August 6, 2014 Park Board meeting.
- On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Zoo Maintenance Driveway Drainage Project Proposals from the table.
- On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board rejected bids received for the Zoo Maintenance Driveway Drainage Project submitted by Walsh & Kelly and S/T Bancroft Electric on July 16, 2014 and agreed to solicit a proposal from Haas and Associates to engineer the project and provide bid documents.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department 2nd Quarter Report from the table.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Park Department 2014 2nd Quarter Report.

- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Marquiss Electric in the amount of \$7,818.00 for the amphitheater stair light replacement project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the United Way 5K event request.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board the Board approved the attached 2014/2015 adult basketball league, fees and rules.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached 2014/2015 adult volley league, fees and rules.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved soliciting bids for a new building in, and upgrades to the entry of, Washington Park.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 782, transferring funds in the Maintenance Operating Fund 1301/0805.

Recreation Director and Interim Co-Superintendent Jeremy Kienitz reported on a Great Lakes Sea Grant opportunity for safety equipment, the Michigan City Area Schools Youth Sports Committee, new Park Office hours, the reinstatement of monthly staff meetings, the damaged cart barn at the golf course, the golf course gas conversion project and recent playground inspections.

Administrative Director and Interim Co-Superintendent Shannon Eason reported on the Pullman Park Renovation Project, the possibility of the donation of a vehicle from the Police or Inspection Department for the parking operation, reimbursement from the State for the Earn Indiana Intern Program, the replacement of the observation deck railing at Winding Creek Cove and a letter from the Mayor regarding a possible lift to the moratorium on the Michigan City Fireworks Display.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board tabled the attached letter received by the Mayor regarding the 2015 fireworks.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$76,194.34.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #16, 07/20/14 through 08/02/14, in the amount of \$91,401.16.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$733.97 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved charges totaling \$232.65 made on the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:55 p.m.


Shannon Eason, Interim Co-Superintendent


Phil Freese, Park Board Secretary

Attachments to the August 20, 2014 Park Board meeting:

1. Park Department 2014 2nd Quarter Report
2. Marquiss Electric Proposal for Amphitheater Stair Lighting Project
3. United Way 5K Event Request
4. 2014/2015 Adult Basketball League
5. 2014/2015 Adult Volleyball League
6. Resolution No. 782
7. Mayor's Letter Regarding 2015 Fireworks
8. Claims Docket Allowance for Vouchers Dated 08/19/14

Minutes prepared by Shannon Eason