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The Michigan City Park and Recreation Board met in regular session on Wednesday, April 16, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, Freese, and Nothstine (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Randy Durham, Greens Superintendent; Bennie Edwards, Patch Harborside Picnic Director; Greg Deutscher, Deutscher Construction, LLC; Meg and Dan Hack; Rick Wright, LaPorte County Convention and Visitor Bureau; Elizabeth Durham; Wesley Scully, NAACP; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Nothstine and voted for unanimously by the Board, the Board approved the minutes of the April 2, 2014 Park Board meeting.
- On a motion made by Mr. Nothstine, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Bennie Edwards to host the 11th annual Patch Harborside picnic in Westcott Park on Saturday, August 9, 2014. The Park Department will supply picnic tables, trash barrels and four port-a-pots.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board tabled the request submitted by Wesley Scully of the NAACP to use the Senior Center for a fundraising event.
- On a motion made by Mr. Latchford, seconded by Mr. Nothstine and voted for unanimously by the Board, the Board acknowledged the attached request of the Michigan City Historical Society, Inc. to extend their lease of the Old Lighthouse Museum for a period of ten years commencing on May 3, 2014 and ending on May 2, 2024. The Park Board acknowledged their notification of the caretaker position status.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to donate two Washington Park annual parking stickers to the Refuse Inspector to be given to their vendor who supplies cardboard trash containers to the city each year for annual events.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request from 1st Pentecostal Baptist Church to host a fundraising event at Oak Hills Park on June 28, 2014 contingent on them fulfilling the requirements of the Major Event License Agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board tabled the request to replace a shed on leased property at 1918 Lake Shore Drive.
- ❑ On a motion made by Mr. Nothstine, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Dan and Megan Hack to replace a dry well on leased property at 1510 Lake Shore Drive.

Park Superintendent Jan Orlich reported on spring maintenance tasks, attending a Senior Center Advisory Board meeting regarding the upcoming art exhibits in conjunction with Michigan City Music Festival, Joe Hawkins Park, the Patriot Park Foreman position, maintenance tasks at Patriot Park and Henry Lake, a preliminary security meeting held to discuss the Michigan City Music Festival, the Michigan City Gateway Implementation Strategy, Sculptfusion and a volunteer community service project hosted by Seven Peaks.

Park Board Attorney Jeff Katz presented the Board with two proposals received for the Sandbar Concession Stand operation for the 2014 season.

Greens Superintendent Randy Durham and Administrative Director Shannon Eason presented their 1st quarter 2014 reports to the Park Board.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Nothstine and voted for unanimously by the Board, the Board approved the attached letter of support for phase II of the Singing Sands Trail.
- ❑ On a motion made Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board approved an update to the Michigan City Greenways Master Plan, specifically the attached proposed new route for phase II of the Singing Sands Trail.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$39,860.88.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #7, 03/16/14 through 03/29/14, in the amount of \$42,343.80.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted donations from Holly's Restaurant in the amount of \$300.00, Root Funeral Home in the amount of \$600.00 and Horizon Bank in the amount of \$600.00 for youth baseball sponsorship and a donation from Jeff Katz of a Mercury outboard engine for the Zodiac Zoom inflatable boat he donated to the Washington Park lifeguard team last year.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Zoo Fund 1301/0804

Decrease account 01 412.023	Buy Back Vacation	\$314.97
Increase account 01 412.022	Civilian Vacation Bonus	\$314.97.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Senior Center Fund 1301/0806

Decrease account 01 411.014	Seasonal Salaries & Wages	\$18,208.80
Increase account 01 411.001	Salaries & Wages	\$18,208.80

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved charges to the department's credit card totaling \$1,167.80
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:39 p.m.

Jan Orlich

Jan Orlich, Superintendent

Phil Freese

Phil Freese, Park Board Secretary

Attachments to the April 16, 2014 Park Board meeting:

1. Patch Harborside Picnic Request
2. Old Lighthouse Museum Lease Extension
3. 1st Pentecostal Baptist Church Request to Host Fundraising Event at Oak Hills Park
4. Request for New Dry Well on Leased Property
5. Proposed New Route for Phase II of the Singing Sands Trail
6. Park Board Letter of Support for Grant Application for Phase II of the Singing Sands Trail
7. Claims Docket Allowance for Vouchers Dated 04/14/14

Minutes prepared by Shannon Eason