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The Michigan City Park and Recreation Board met in regular session on Wednesday, July 2, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, Freese, and Chatfield (4)

Absent: None (0)

Also present were: Jeremy Kienitz and Shannon Eason, Interim Co-Superintendents; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Jason Richardson, Director of Golf; Randy Durham, Greens Superintendent; Elizabeth Durham; Johnny Martinez, Zoo Director; Shawne Sheldon, Zoo Retail Manager; Jason Miller, LaPorte County CVB; Dinae D. Wilszewski, Mainstreet Association; Dennis Fioretti; Joe Graziak; Richard Chambers; Jeffrey Kirsch; Barb Malewicki; Juanita Kreidler; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the minutes of the June 18, 2014 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the minutes of the June 16, 2014 public workshop.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board supported the appointment by Mayor Meer of Jeremy Kienitz and Shannon Eason as Interim Co-Superintendents.
- On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board reinstated Gladys Fioretti's off road vehicle license permit.

Charles Ray, P.E., of Duneland Group presented final designs for the Hansen Park ADA Accessible Route and Kayak Launch Project.

President Dabney opened the floor to public input. There was none.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the final design of the ADA accessible route and launch system and gave approval to move the project forward to the RFP stage.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Fund Transfer of \$15,000 from 1310 to 1319 to repay a loan.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board agreed to allow Mainstreet Association to use 40 picnic tables for the Taste of Michigan City event.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board rejected the attached request submitted by Parents and Friends for free zoo and splash park admission for 35 residents. The Board offered a 50% discount for admission to Parents and Friends.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Sack's Home Improvement in the amount of \$24,700.00 for the Zoo Zebra Barn Construction Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to amend the Major Event License Agreement for the 2014 Panacea Music & Art Festival, moving the event to 2015. An amendment will be presented to the Park Board at a future date for approval.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Esplanade Encroachment License Agreement with Julie Danis, 1210 Lake Shore Drive.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to send the attached letter of support of development of the East Branch of the Little Calumet River to the National Lakeshore.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request for a zoo family membership submitted by the Hoosier Burn Camp and forwarded the request to the Zoo Society for their approval.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached 2014 Fall Softball League and fees.

- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 Dance Class and fees.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board tabled the Zoo Maintenance Driveway Drainage Project Proposals.

Interim Co-superintendent Jeremy Kienitz reported on the lighting at the amphitheater, sports lighting at Adams Park, a request to remove trees on the golf course and the Pullman Park Renovation Project.

Interim Co-superintendent Shannon Eason reported on the California Avenue parking lot and the new restroom facility, the Lantern Room Reconstruction Project at the Old Lighthouse Museum, and an offer made by the Questers to refurbish the historical marker at Krueger Memorial Park. Mrs. Eason reported Johnny Stimley will be hosting a hot wing cook off on Sunday, August 10th at 2 pm. Proceeds of the event will be donated to the Michigan City Life Jacket Program.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted the Questers donation of refurbishing the historical marker at Krueger Memorial Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to waive parking fees for participants of Running wild for the Washington Park Zoo 5K event until the race begins at 9 am. The proceeds of the race will be donated to the Washington Park Zoo.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$67,468.76.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #13, 06/08/14 through 06/21/14, in the amount of \$89,479.06.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted the following donations:
 - Metal Management, scrap metal \$402.64
 - Headway Marketing/Harbor Chevy, youth baseball sponsorship \$500.00
 - Merchant Services/1st Financial, 2nd quarter give back program \$ 36.87
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Zoo Fund 1301/0804

Decrease account 03 436.001 repair/maintenance buildings	\$2,000.00
Decrease account 03 436.005 repair/maintenance other	\$2,302.43
Increase account 03 439.011 contractual service`	\$4,302.43

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$766.34 out of the Zoo Endowment Fund.
- On a motion made by Mr. Chatfield, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:47 p.m.


Shannon Eason, Interim Co-superintendent


Phil Freese, Park Board Secretary

Attachments to the July 2, 2014 Park Board meeting:

1. Fund Transfer 1310 to 1319
2. Parents and Friends Request
3. Proposals for Zebra Barn Construction
4. Encroachment License Agreement 1210 Lake Shore Drive
5. Letter of Support of the Development of the East Branch of the Little Calumet River
6. Hoosier Burn Camp Request for Zoo Family Membership
7. 2014 Adult Fall Softball League & Fees
8. 2014 Dance Class & Fees
9. Request to Waive Parking Fees for Running Wild for the Zoo Event
10. Claims Docket Allowance for Vouchers Dated 07/01/14

Minutes prepared by Shannon Eason