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~~Six on the Lake~~

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The Michigan City Park and Recreation Board met in regular session on Wednesday, February 19, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, Freese, and Nothstine (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Marty Corley, School Board Liaison; Shannon Eason, Director of Administrative Services; Jason Miller; LaPorte County Convention and Visitors Bureau; Jason Richardson, Director of Golf; Jeremy Kienitz, Recreation Director; Duane Parry, City Councilman; Chris Schwanke, City Councilman; Jessica O'Brien, Adam Parkhouse and Bill Hackney, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the February 5, 2014 Park Board meeting.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Park Department 4th Quarter 2013 report.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Park Department 2013 annual report.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached request submitted by Administrative Director Shannon Eason to delay opening the parking sticker distribution office until April 1, 2014, which will save the department over \$1,100.00.
- On a motion made by Mr. Nothstine, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with Save

- ❑ the Dunes for their annual Jammin' with Save the Dunes concert at the amphitheater on June 7, 2014.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached 2014 BPA Spring Warrior, War by the Shore, Lighthouse Classic and Indiana State tournament requests.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request to Mayor Meer to de-obligate the funds for a vacant full time Golf Laborer position in Fund 1314/0000 in the 2014 budget.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to request Franklin Street site furnishings including benches, trash containers and light poles and to accept the donation of that property if the request is approved.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to hold one public Park Board meeting in the month of March, on Wednesday, March 12, 2014 at 5 p.m. local time in the Council Chambers.

Park Superintendent Jan Orlich reported on the costs of adding NIPSCO gas service to the south course pro shop and maintenance building, a request from the City Council for the Park Department's organizational chart and job descriptions, our participation in the upcoming Brown Mackie College Career Fair, a request from United Way to host a Brewer's Brawl in Washington Park, public warning signs for shelf ice, a new bulletin board outside of the Council Chambers advertising our programs and events, the hiring of seasonal employees for the 2014 season, and a request to host a music festival at the Guy Foreman Bicentennial Amphitheater.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Nothstine and voted for unanimously by the Board, the Board approved the dates of July 31st, August 1st and August 2nd for the 2014 Michigan City Music Festival and approved the attached list of artists.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$33,325.89.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$5,961.61.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Senior Center Fund 1301/0806

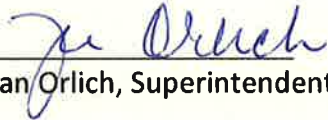
Decrease account number 01 411.014

Seasonal Salaries and Wages \$18,208.80

Increase account number 01 411.001

Salaries and Wages \$18,208.80

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$99.60 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:05 p.m.


Jan Orlich, Superintendent


Phil Freese, Park Board Secretary

Attachments to the February 19, 2014 Park Board meeting:

1. Park Department 4th Quarter 2013 Report
2. Park Department 2013 Annual Report
3. Jammin' with Save the Dunes Major Event License Agreement
4. 2014 BPA Tournament Requests
5. Request to Mayor Meer to De-obligate Golf FT Laborer Position Funds
6. JMTD Production Group Request to Host MC Music Festival in Washington Park
7. Claims Docket Allowance for Vouchers Dated 02/19/14 No. 1
8. Claims Docket Allowance for Vouchers Dated 02/19/14 No. 2

Minutes prepared by Shannon Eason