



100 E. Michigan Blvd. / Suite 2
~~Six on the Lake~~
~~Washington Park~~
Michigan City, IN 46360-3293
Bus (219) 873-1506
Fax (219) 873-1540
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, December 4, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Freese, and Latchford (3)

Absent: Mr. Powers (1)

Also present were: Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Jason Richardson, Golf Pro; David Bobinski, Exchange Club; Morgan Steir, Golf Now; Carolyn Saxton, Lubeznik Center for the Arts; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the November 20, 2013 Park Board meeting.

Administrative Director Shannon Eason reported on the lifeguard tower project, the Joe Hawkins Memorial Park project, the kayak launch ramp project, and the zoo maintenance driveway drainage project. Mrs. Eason thanked Michigan City Live Productions and the Michigan City Main Street Association for donating lights to decorate the trees at the Police Station and Library.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to table the preliminary engineering plan for the zoo maintenance driveway drainage project to their meeting of December 18, 2013.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board removed the Summer Festival Mudbog event request from the table.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Summer Festival Mudbog event request from the agenda.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Golf Now proposal presented by Morgan Steir contingent on acceptable contract terms.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 Concession Agreement with Golf Pro Jason Richardson.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 and 2015 request to host the Lakefront Art Festival in Washington Park.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 Park Board Attorney Retainer Agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$21,260.17.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #24, 11/10/13 through 11/23/13, in the amount of \$47,973.43.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Park Admin Fund 1301/0802

Decrease account 03 431.001	Legal Services	\$750.00
Increase account 03 432.004	Telephone	\$750.00

Recreation Fund 1301/0803

Decrease account 03 435.001	Electric/Gas Service	\$400.00
Increase account 03 432.04	Phone	\$400.00

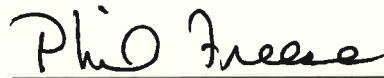
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$515.31 out of the Zoo Endowment Fund.

Mr. Freese reported invoices totaling \$1,458.14 will be paid through the December 16, 2013 Board of Works meeting.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of credit card charges in the amount of \$1,331.28.
- ❑ On a motion made by Mr. Latchford, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:04 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the December 4, 2013 Park Board meeting:

1. Golf Now Proposal
2. 2014 Golf Pro Concession Agreement
3. 2014 and 2015 Lakefront Art Festival Request
4. 2014 Park Board Attorney's Retainer Agreement
5. Claims Docket Allowance for Vouchers Dated 12/03/13

Minutes prepared by Shannon Eason