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~~Six on the Lake~~

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The Michigan City Park and Recreation Board met in regular session on Wednesday, October 16, 2013 at the hour of 5:00 P.M. in the Emergency Operation Center at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Freese, and Latchford (3)

Absent: Mr. Powers (1)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Shannon Eason, Director of Administrative Services; Jason Richardson, Director of Golf; Johnny Martinez, Zoo Director; Shawne Sheldon, Retail Manager; Greg and Suzanne Deutscher, Deutscher Construction, LLC; Tim Mahoney, NPCG, LLC; Bill Greene; Jason Miller, LaPorte County Convention and Visitors Bureau; Duane Parry, City Councilman; Chris Schwanke, City Councilman; Jessica O'Brien, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the October 2, 2013 Park Board meeting.

Superintendent Jan Orlich updated the Park Board on a proposed agreement with Seven Peaks Water Park, a Community Development Block Grant award of \$100,382 for improvements to Pullman Park, the new dugouts which were constructed at Bannwart Field, winterization of all park property, repairs to holiday lights, preparing landscaping for winter, the sale of 2 Otters and donation of 10 Fallow Deer, lack of funding to purchase a new liner for the ice rink, and the availability of a ball park and field house on Highway 212. Ms. Orlich thanked the LaPorte County Convention and Visitors Bureau for placing an ad in Midwest Living Magazine advertising the Holiday Lights in Washington Park.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached travel request for Assistant Greens Superintendent Paul McDonnell.

Zoo Society Board Liaison Phil Latchford announced Boo at the Zoo will be held on Saturday, October 26, 2013 and tickets are still available at the zoo.

Park Board Attorney Jeff Katz reported the first draft of the Land Management Plan will be distributed to the Park Board and Sheridan Beach Esplanade Dune Restoration Committee this week for their review.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved a request from Retail Manager Shawne Sheldon to spend up to \$30,000.00 with various vendors at the Gift Show in Tennessee next month to stock the Treehouse Gift Shop for the 2014 season.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board voted to place tabled items 12. (a) 2014 Zoo Fees, (b) 2014 Zoo Rental Contracts and (c) 2014 Golf Fees back on the agenda.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 zoo fees.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 zoo rental contracts.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 golf fees and agreements.

Two bids were opened for the Joe Hawkins Memorial Park Renovation Project from National Compliance Playground Group, LLC and Deutscher Construction, LLC.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to table Items 13. (b) i. through xiii., 2014/2015 proposed fees and contracts.
- On a motion made by Mr. Latchford, seconded by Mr. Freese, and voted for unanimously by the Board, the Board approved the attached request from Administrative Director Shannon Eason to waive the 90-day introductory period for Michelle Glidden who will be promoted to full time on January 1, 2014.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2014 Youth Basketball League and Fees.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached 2014 Youth Travel Baseball Registration Form and Fees.


- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached 2014 Travel League and Fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board tabled the 2014 Adult Dodge Ball League.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$59,284.73.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #20, 09/15/13 through 09/28/13, in the amount of \$61,854.45.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted a donation from R & E Pallets in the amount of \$82.75.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted a donation of a Zodiac Zoom inflatable boat from Board Attorney Jeff Katz for the lifeguard team.

Mr. Freese reported invoices totaling \$35,105.35 will be paid through the November 4, 2013 Board of Works meeting.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to accept the offer from Mike Dempsey of Michigan City Live Productions to decorate the tree at the library this holiday season. The tree has been decorated by Park Maintenance in the past.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:05 p.m.



 Jan Orlich, Superintendent



 Phil Freese, Park Board Secretary

Attachments to the October 16, 2013 Park Board meeting:

- 1. Golf Travel Request**
- 2. 2014 Zoo Fees**
- 3. 2014 Zoo Rental Contracts**
- 4. Request to Waive Introductory Period**
- 5. 2014 Youth Basketball League and Fees**
- 6. 2014 Youth Travel Baseball Registration Form and Fees**
- 7. 2014 Youth Travel Baseball League and Fees**
- 8. Claims Docket Allowance for Vouchers Dated 10/15/13**

Minutes prepared by Shannon Eason