



100 E. Michigan Blvd. / Suite 2
~~Six on the Lake~~
~~Washington Park~~
Michigan City, IN 46360-3293
Bus (219) 873-1506
Fax (219) 873-1540
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, September 4, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Freese, and Latchford (3)

Absent: Mr. Powers (1)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Shawne Sheldon, Zoo Retail Manager; Ross Balling, EVP Tour Commissioner; Tim Moran, The News Dispatch and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the August 21, 2013 Park Board meeting.

Superintendent Jan Orlich reported the parking revenue received from the RV Show, In Water Boat Show and Labor Dayz, weekend hours of the parking operation for September, lifeguards are no longer on duty, the status of the zoo driveway project, the water meter at the south course pro shop has been reduced to 1" saving the department \$117.97 per month, the 4" water meter in Washington Park will be shut off in the winter saving the department \$637.30 per month, the condition of the Rotary Castle, the winterization of the Oasis Splash Park, and an Eagle Scout project proposed by Nate Przybylinski.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board declared the sand next to the Zoo Observation Tower surplus property.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to sell EVP Tour Commissioner Ross Balling up to 200 tons of surplus sand for \$6.25 per ton for a new indoor volleyball facility in Hobart, Indiana. The Park Department will provide a payloader and operator to load the sand. Mr. Balling will provide trucks to haul the sand to Hobart.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached travel request for Zoo Retail Manager Shawne Sheldon to attend The 2013 Souvenir Super Show in Sevierville, TN from November 5th through November 9th, 2013.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the solicitation of proposals for the Joe Hawkins Memorial Park Renovation Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$54,098.52.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #17, 08/04/13 through 08/17/13, in the amount of \$89,690.57.

Mr. Freese read the following minor transfer into the minutes:

Fund 1315/0000 Park Concession		
Decrease account no. 02 423.095	Misc. Merchandise Supplies Concession	\$5,000.00
Decrease account no. 02 421.005	Other Office Supplies	\$1,000.00
Increase account no. 02 422.095	Misc. Merchandise	\$6,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$58.74 out of the Zoo Endowment Fund.

Mr. Dabney read the attached letter from Marvin Wilson requesting the basketball courts at Pullman Field be named after his late Brother. Mr. Dabney placed Mr. Wilson's request on the September 18, 2013 Park Board meeting agenda.

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:38 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the September 4, 2013 Park Board meeting:

1. Zoo Retail Manager Travel Request
2. Claims Docket Allowance for Vouchers Dated 09/04/13
3. Wilson Request to Name Basketball Courts at Pullman Field after Herman Wilson

Minutes prepared by Shannon Eason