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The Michigan City Park and Recreation Board met in regular session on Wednesday, July 24, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Powers, Freese, and Latchford (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Johnny Martinez, Zoo Director; Paul and Nate Przybylinski, Boy Scout Troop #822; Jason Miller, LaPorte County Convention and Visitors Bureau; Bob Zonder, Central Services; Bruce Wren; Brian Schlender, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the minutes of the July 10, 2013 Park Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the July 17, 2013 Executive Session.

Park Superintendent Jan Orlich reported on parking revenue from the 4th of July and the fireworks, the removal of poison ivy on beach paths, the Smooth Jazz festival, the status of the Hansen Park Kayak Launch project, water and sewer line inspections, spills in Lake Michigan affecting Washington Park beach, the Marathon pipeline running through Patriot Park, upcoming Great Lakes Grand Prix events, the installation of a high pressure toilet at the zoo, the purchase of Eastport School by the City, additional maintenance at Westcott Park, and a request for a United Way 5K run. Ms. Orlich thanked the Washington Park Lifeguard Team for their lifesaving efforts this past Sunday and yesterday.

Park Board Attorney Jeff Katz reported work on the Land Management Plan is ongoing and when the final draft is completed it will be presented to the committee and then the Park Board for approval.

Zoo Director Johnny Martinez reported on the current condition of the Children's Rotary Castle and storm damage that occurred at the zoo. Report attached.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to allow the RV & Camper Show to add the Shriner's Music Festival to their 2013 Major Event License Agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Nate Przybylinski to work with Superintendent Jan Orlich to complete an Eagle Scout project on park property.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached pay request number one submitted by McCormick Engineering in the amount of \$4,675.00.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to waive the rental fee for the Senior Center for the Questers State Conference on Saturday, April 12, 2014.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to donate an annual zoo membership for a family of four, valid August 12, 2013 through August 11, 2014 to the Hoosier Burn Camp.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese, voted for by Mr. Powers and voted against by Mr. Dabney, the Board denied Mr. Wren's request for a full refund for his 2013 Major Event License Agreement and agreed to keep the \$500.00 security deposit for termination of the agreement less than thirty days prior to the event.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$77,786.43.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved Payroll #14, 06/23/13 through 07/06/13, in the amount of \$94,329.04.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board accepted a donation to the zoo from DeVries Tire Company in the

amount of \$50.00, a donation to the zoo from Metal Management Midwest in the amount of \$220.00 and a donation to the youth baseball league in the amount of \$30.00.

Mr. Freese reported an invoice in the amount of \$2,677.50 from Global Engineering will be paid at the August 5, 2013 Board of Works meeting.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:19 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the July 24, 2013 Park Board meeting:

1. Revisions to the 2013 RV & Camper Show Major Event License Agreement
2. McCormick Engineering Pay Request No. 1 – Engineering Services for Culvert Replacement
3. Report of Condition of Rotary Castle and Storm Damage at Zoo
4. Hoosier Burn Camp Donation Request
5. Claims Docket Allowance for Vouchers Dated 07/24/13

Minutes prepared by Shannon Eason