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The Michigan City Park and Recreation Board met in regular session on Wednesday, May 29, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Powers, Freese, and Latchford (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Jason Richardson, Director of Golf; Jeremy Kienitz, Recreation Director; Debbie Studtman, Accounts Payable Clerk; Bruce Wren, Big Boie Grill Off; Mayor Meer; Brian Schlender, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the minutes of the May 15, 2013 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the minutes of the May 21, 2013 public workshop.

Park Superintendent Jan Orlich reported on budget meetings with Park Directors, delivery of picnic tables and trash barrels to all parks, beach path maintenance, the hours of the parking operation, the Oasis Splash Park operation, the Sculptfusion Project, fountain maintenance at Millennium Plaza, the Joe Hawkins Park Project, park entertainment permits, the addition of parking stops in Fedder's Alley, the summer maintenance department schedule, and playground inspections.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a quote from Vendramini Construction to install one high pressure toilet in the restroom at the Zoo Education Center.

- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved compensatory time for the Concession Manager.

Park Superintendent Jan Orlich reported vandalism occurred to the lock on the restroom door at the skate park, to the new asphalt parking lot at Gardena Park in the form of graffiti, to the swing at Gardena Park and to the fencing and posts at Water Tower Park.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached requests for the Summer Festival Fly In Pancake Breakfast and Fireman's Ball.
- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to add dune contouring and beach path maintenance at Louisiana Avenue and Fedder's Alley to the annual maintenance schedule which also includes the maintenance of four beach paths to allow for emergency vehicle access.

Park Board Attorney Jeff Katz reported a pre-bid meeting for the Washington Park administration building and storage garage projects was held on May 28, 2013. The Land Management Committee met on May 22, 2013.

- On a motion made by Mr. Powers, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Michigan City civil city residents to get a free annual Washington Park parking sticker if they drive a company vehicle that is not registered to them, provided they can offer proof of employment with that company and proof of residency.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached, annual unlimited ride cart package for husbands and wives. The annual fee is \$800.00.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached quote from Gilsinger Implement Company, Inc. in the amount of \$30,865.35 for two multi terrain vehicles for the zoo.
- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the Park Department's attached 2014 budgets and 2014-2016 capital requests.
- On a motion made by Mr. Powers, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to promote the part time, non-seasonal secretary position to full time beginning on January 1, 2014.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the request submitted by Amy Barker of Sports Accessories, LLC to sell sports jewelry at Patriot Park on June 21 and 22, 2013 and asked Attorney Katz to prepare a concession agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board voted not to waive any fees or costs for The 2013 Big Boie Grill Off.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to extend the deadline to submit required documents and payments for the 2013 Big Boie Grill Off Major Event License Agreement to June 7, 2013.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled Mr. Wren's request to waive Washington Park parking fees for the Dice Down Motorcycle Club.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$65,070.98.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved Payroll #10, 04/28/13 through 05/11/13, in the amount of \$65,404.21.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board accepted a donation in the amount of \$250 from Horizon Bank to sponsor a baseball team.

Mr. Dabney announced the next Park Board meetings will be held on June 12th and 26th and July 10th and 24th.

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:55 p.m.


 Jan Orlich, Superintendent


 Phil Freese, Park Board Secretary

Attachments to the May 29, 2013 Park Board meeting:

1. Summer Festival Fireman's Ball and Fly In Pancake Breakfast Events
2. Husband and Wife Unlimited Ride Annual Cart Package
3. Gilsinger Quote for Two Multi Terrain Vehicles for the Zoo
4. Park Department 2014 Budgets and 2014-2016 Capital Requests
5. Promote Part Time Position to Full Time in 2014
6. Request Submitted by Amy Barker to Sell Sport Jewelry at Patriot Park
7. Request to Waive Fees Submitted by Bruce Wren
8. Claims Docket Allowance for Vouchers Dated 05/28/13

Minutes prepared by Shannon Eason