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The Michigan City Park and Recreation Board met in regular session on Wednesday, March 27, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Powers, Freese, and Latchford (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Don Dulaney, School Board Liaison; Shannon Eason, Director of Administrative Services; Jeremy Kienitz, Recreation Director; Johnny Martinez, Zoo Director; Tara Miller, Senior Center Director; Stephen Budak, Michigan City Soccer Club; Karen Crabtree, LaPorte County Department of Child Services; Shanetta Jordan, Sarcoidosis Walk; Stephanie Kuschel, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the March 13, 2013 Park Board meeting.

Superintendent Jan Orlich reported on a NIPSCO dredging project; a wage hearing scheduled for May 1, 2013; delivery of the office trailer in Washington Park; the department's State Entertainment Permit application; increases in water and sewer costs; upcoming sign surveys; new reflective shirts for parking staff; meetings she had with play equipment sales representatives; meetings she attend with HyettPalma regarding the downtown action agenda; the 2013 SBI Great Lakes Grand Prix; problems with toilets in the restrooms at the Zoo A.R.C.; Michigan City Art Committee's Call for Artists; new way finding signs introduced by the City Planner; a grant opportunity with the Unity Foundation to obtain trees for Washington Park; and tomorrow night's Krueger Neighborhood Association's meeting with City Department Heads.

Park Board Attorney Jeff Katz updated the Board on the status of the Sheridan Beach Land Management Plan.

Senior Center Director Tara Miller gave a presentation on her 2012 annual report.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese, and voted for unanimously by the Board, the Board approved the attached funding request to Mayor Meer for an additional appropriation in the amount of \$10,000 for Addendum No. 2 to the Global Engineering contract for the Washington Park administration building project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for by Mr. Dabney, the Board approved the attached request submitted by The Michigan City Exchange Club for a donation of a complimentary golf pass for one 18-hole round of golf for a foursome with two carts. Mr. Freese abstained from voting and noted he is a member of the Exchange Club.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board tabled the Rotary Castle Inspection.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board tabled the N.A.C.E. HVAC and dehumidifier quotes.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for by Mr. Powers, the Board approved the attached request submitted by Ivy Tech Foundation for a complimentary day pass to the zoo for two adults and two children. Mr. Dabney abstained from the vote noting he is employed by Ivy Tech.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed My Barefoot Wedding proposal from the agenda.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the 2013 Lakefront Art Festival.
- ❑ On a motion made by Mr. Powers, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Shanetta Jordon to host a Sarcoidosis Walk in Washington Park on April 27, 2013.
- ❑ On a motion made by Mr. Powers, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the request submitted by Indiana Department of Child Services to host a candlelight vigil to bring awareness to child abuse to be held in Millennium Plaza on Tuesday, April 16, 2013.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Peggy Hufford of Walmart for a complimentary day pass to the zoo for two adults and two children.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to sponsor The Michigan City Soccer Club for the 2013 season.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to sponsor P.A.V.E. (People Against Violence Everywhere).
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by P.A.V.E. to host an event at the JC Stage on Sunday, June 2, 2013. The Board approved waiving the rental fee but not parking fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Michigan City Area Schools Middle School Baseball Request to use Gardena and Patriot Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Patriot Park Use Agreement for the Veteran's Memorial Shoot Out Tournament.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the attached request submitted by Bennie Edwards to host the Patch Harborside Reunion at Westcott Park on Saturday, August 10, 2013 with the Park Department supplying 30 picnic tables, 20 trash barrels with extra liners and 4 port-a-pots.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached policy related to advertising signs at Patriot Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the attached proposal submitted by Duneland Youth Baseball to sell advertising signs to be placed on Duneland Field.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board accepted the attached quote submitted by Frontier Lawn and Recreation, Inc. in the amount of \$28,000 for a John Deere core aerator.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board accepted the attached quote submitted by Pioneer Manufacturing Company in the amount of \$9,545 for an athletic field marking paint machine.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached quote submitted by Tri-Electronics in the amount of 3,478.74 for new radios.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$39,393.85.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #6, 03/03/13 through 03/16/13, in the amount of \$43,291.42.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted donations from Jamey's Iron and Metal in the amount of \$267.00 and from Merchant Services for the zoo and golf course in the amount of \$32.17.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfers:

Park Maintenance Fund 1301/0805

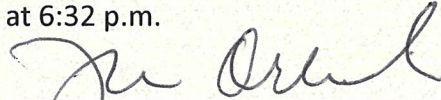
Decrease account 02 423.001	Building Materials	\$1,000.00
Decrease account 02 423.003	Small Tools	\$2,000.00
Increase account 02 423.099	Building Materials Patriot	\$1,000.00
Increase account 02 423.098	Small Tools Patriot Park	\$2,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved invoices totaling \$145,000 which will be paid at the April 1, 2013 Board of Works meeting.

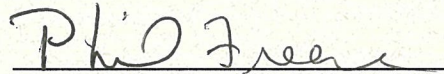
Shannon Eason reported, with Mayor Meer's approval, a request was made to NIRPC's Ped, Pedal and Paddle Committee to move the City's one million dollar grant from phase I of the NIPSCO Greenway Trail to phase II of the Singing Sands Trail. The committee approved the change and the request has been forwarded to INDOT for consideration.

The Board announced meetings in April will be held on Wednesday, April 10th at 5 pm and Wednesday, April 24th at 5 pm.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:32 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the March 27, 2013 Park Board meeting:

1. Funding Request for Additional Appropriation for Addendum No. 2 to the Global Engineering Contract
2. Michigan City Exchange Club Request
3. Ivy Tech Foundation Request
4. 2013 Lakefront Art Festival Major Event License Agreement
5. Sarcoidosis Walk Request
6. Indiana Department of Child Services Request
7. Walmart Donation Request
8. P.A.V.E. Event Request
9. MCAS Middle School Baseball Request
10. Patriot Park Use Agreement for Veteran's Memorial Shoot Out
11. Patch Harborside Reunion Request
12. Policy for Advertising Signs at Patriot Park
13. Duneland Youth Baseball Advertising Proposal
14. Core Aerator Quotes
15. Paint Machine Quotes
16. Radio Quotes
17. Claims Docket Allowance for Vouchers Dated 03/25/13

Minutes prepared by Shannon Eason