



Six on the Lake
Washington Park
Michigan City, IN 46360-3293
Bus (219) 873-1506
Fax (219) 873-1540
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, March 23, 2011 at the hour of 5:00 P.M. in the Michigan City Senior Center, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Milcarek, and Dabney (3)

Absent: Mr. Powers (1)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Bill Greene, School Board Liaison; Tim Haas, Haas & Associates; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the minutes of the March 10, 2011 Park Board meeting.

Park Superintendent Jan Orlich reported the Park Department will be hosting an "eye opener" meeting through the Chamber of Commerce on June 28, 2011. Ms. Orlich reported on the demolition of the Dodgem Building and the Summer Festival garages, the Public Art Committee, the skate park lights and the golf course mitigation project.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached addendum to the May 21, 2009 contract for engineering services for Patriot Park with Haas & Associates.
- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the request submitted by Lynnette Smith of the Westside Reunion Committee to host a reunion at Pullman Park on Saturday, June 18, 2011 with a rain date on June 25, 2011. The Park Department will supply 30 picnic tables, 20 trash barrels and electric.
- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached Lease Agreement for the 2011 Soccer in the Sand Tournament in Washington Park on July 23, 2011.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board accepted the attached proposal submitted by Haas & Associates for engineering services for the Rock Garden Renovation Project.

Mrs. Eason reported the Board agreed to accept proposals for the Patriot Park Advertising Billboard Program at their meeting on March 10, 2011. Requests for proposals were mailed to five local marketing and printing firms on March 11, 2011 with a submission deadline of March 23, 2011 at 4 p.m. No proposals were submitted.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to table the Policy and Procedure Manual updates to the April 13, 2011 meeting.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to accept the beach access ramp volunteer project through Comcast Cares Day scheduled for April 30, 2011.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached fees for exhibitor parking permits for the 2011 In Water Boat Show.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board tabled MCNEAT's beach access agenda item to the meeting of April 13, 2011.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board tabled the Patch Harborside Picnic request to the meeting of April 13, 2011.

The Lamar Lease agenda was removed from the agenda; Ms. Orlich reported their billboard sign has been removed from the Park Department's property.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved a lease agreement with Mystic Surf, Inc. for operation of a bicycle, kayak and beach gear rental operation in Washington Park.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved Samaritan Counseling Center's request for a 5K run through Washington Park on Saturday, April 30, 2011.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$55,088.84.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #5, 02/20/11 through 03/05/11, in the amount of \$43,093.82.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board accepted donations in the amount of \$1,864 from scrap metal.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$ 926.47 out of the Zoo Endowment Fund.

Mr. Milcarek reported charges totaling \$323.48 were charged to the department's credit card.

- ❑ **On a motion** made by Mr. Milcarek, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:03 p.m.



 Jan Orlich, Superintendent
 Michigan City Park Department



 Tom Milcarek, Secretary
 Michigan City Park Board

Attachments to the March 23, 2011 Park Board meeting:

1. Addendum to Haas & Associates 05/21/09 Contract for Engineering Services for the Patriot Park Soccer C/R/S, Parking Lots and Ball Diamonds
2. Request to Use Pullman Park for the Westside Reunion on June 18, 2011
3. Engineering Services Proposal for Rock Garden Renovation Project Submitted by Haas & Associates
4. 2011 In Water Boat Show Exhibitor Parking Permit Fees
5. Mystic Surf Lease Agreement
6. Samaritan Counseling Center Request for 5K Skedaddle
7. Claims Docket Allowance for Vouchers Dated 03/24/11

Minutes prepared by Shannon Eason