



Six on the Lake  
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The Michigan City Park and Recreation Board met in regular session on Thursday, February 24, 2011 at the hour of 5:00 P.M. in the Michigan City Senior Center, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Freese, Milcarek, Dabney and Mr. Powers (4)**

**Absent: None (0)**

**Also present were:** Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Bill Greene, School Board Liaison; Johnny Martinez, Zoo Director; Jeremy Kienitz, Recreation Director; Jason Miller, LaPorte County Convention and Visitors Bureau; Lonny Fedder; Dennis Metheny; Louise Thompson, Alzheimer's Association; Matt Field, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the minutes of the February 3, 2011 Park Board meeting.

Park Superintendent Jan Orlich reported on the progress of the needs assessment with Gerometta and Kinel, demolition of the Park Office, Dodgem building and storage garages, a new brochure from LaPorte County Convention and Visitors Bureau combining park information for the whole county, the presentation of the Park Department's 2010 annual report to the City Council, partnership opportunities with Michigan City Area Schools, possible cuts by Congress to Land and Water Conservation Funds and Transportation Enhancement Funds, funds applied for with FEMA for the snow event on February 2 and 3, 2011, the YMCA, and the Zoo A.R.C. project. Ms. Orlich asked the Board to approve the attached Request for Proposals for the Rock Garden Renovation Project.

- On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached RFP for engineering services for the Rock Garden Renovation Project.



Ms. Orlich asked the Park Board for permission to seek an additional appropriation from the City Council in the amount of \$33,040 to operate the concession operation at Patriot Park during the 2011 season.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to allow Ms. Orlich to seek an additional appropriation in the amount of \$33,040 to fund the Patriot Park concession operation.

Ms. Orlich reported vandalism occurred again at the restrooms at Pullman Park.

Attorney Katz reported there is one final encroachment lease to be signed and he is in the process of negotiating that lease. Mr. Katz reported we received notice that one of the encroachers filed for a petition with the Board of Zoning Appeals; we were given notice because we are an adjacent property owner.

The Park Board agreed to do nothing regarding the notice.

Attorney Katz explained the attached documents regarding Centier Bank's offer to donate the old YMCA building and property. Mr. Katz read the attached Resolution No. 709, titled "Resolution No. 709 by Michigan City Parks and Recreation Department Board Regarding Centier Bank's Agreement to Donate Real Estate."

- **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached Resolution No. 709 titled "Resolution No. 709 by Michigan City Parks and Recreation Department Board Regarding Centier Bank's Agreement to Donate Real Estate."

The Park Board signed the attached Agreement for Donation of Real Estate and Uniform Conflict of Interest Disclosure Statement.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board accepted the attached proposal submitted by South Shore Media for the redesign of the Park Department's website.

Zoo Director Johnny Martinez presented the 2011 zoo fees and contracts for approval noting a change in hours for the 2011 season.

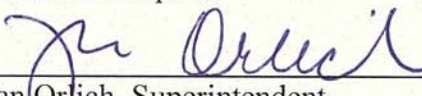
- **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2011 zoo fees, hours and contracts for the 2011 season.
- **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the request submitted by Alzheimer's Association to host a walk in Washington Park on October 9, 2011 and agreed to waive all fees.

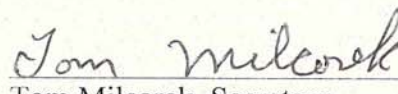


- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached Michigan City Municipal Band 2011 schedule for the Guy Foreman Bicentennial Amphitheater.
- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached ASA Benefit Softball Tournament at Patriot Park.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached Action Science Class fees.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$50,226.98.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved Payroll #3, 01/23/11 through 02/05/11, in the amount of \$48,426.17.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board accepted donations in the amount of \$5,905.90.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved payment of invoices totaling \$8,681.40 out of the Zoo Endowment Fund.

Mr. Milcarek reported credit charges totaling \$1,906.61 were charged to the department's credit card.

- ❑ **On a motion** made by Mr. Powers, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:23 p.m.

  
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 Jan Orlich, Superintendent  
 Michigan City Park Department

  
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 Tom Milcarek, Secretary  
 Michigan City Park Board

Attachments to the February 24, 2011 Park Board meeting:

1. RFP for Engineering Service for the Rock Garden Renovation Project
2. Superintendent's Report

3. Resolution No. 709 by Michigan City Parks and Recreation Department Board Regarding Centier Bank's Agreement to Donate Real Estate.
4. Agreement for Donation of Real Estate with Centier Bank
5. Uniform Conflict of Interest Disclosure Statement for Jeffrey Katz
6. Proposal Submitted by South Shore Media for the Redesigning of the Park Department's Website
7. Washington Park Zoo 2011 Hours, Fees and Contracts
8. Alzheimer Association Request to Host Walk in Washington Park
9. 2011 Michigan City Municipal Band Schedule
10. 2011 ASA Soccer / Benefit Tournament Fees
11. 2011 Action Science Class Fees
12. Claims Docket Allowances for Vouchers dated 01/26/11, 02/08/11 and 02/23/11
- 13.

Minutes prepared by Shannon Eason