

**The Michigan City Park and Recreation Board** met in regular session on Thursday, September 23, 2010 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Freese, Milcarek, Dabney and Mr. Powers (4)**

**Absent: None (0)**

**Also present were:** Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Andrea Deksnis, Knights of Lithuania; Jason Richardson, Director of Golf; Johnny Martinez, Zoo Director; Bill McClintock, City Building Manager, Matt Field, The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the minutes of the September 2, 2010 Park Board meeting.

Park Superintendent Jan Orlich updated the Board on the field lighting, light bulb replacement, and water reel systems at Patriot Park. Ms. Orlich stated she is working with Kaser-Spraker on tier lighting problems at the Amphitheater. Ms. Orlich reported on the Art Committee for Charles Wescott Park, phase III of the Washington Park electric project, repairs to WPA structures being completed by Park Maintenance staff, the Health Department's inspection of the Oasis Splash Pad and architectural drawings for the ARC project at the zoo.

Ms. Orlich reported vandalism occurred again at the Pullman Park restrooms costing the Park Department around \$140. Graffiti was also sprayed on the ramps.

- **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to table pay request no. 10 and no. 11 submitted by Kaser-Spraker Construction, Inc. for the amphitheater project.

Zoo Director Johnny Martinez asked the Park Board to approve a change to their operating hours for the fall season.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to change the zoo closing time to 4 p.m. for the remainder of the 2010 season.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached request submitted by the Knights of Lithuania to use Memorial Hall and the Senior Center.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached 2010/2011 Youth Basketball League Waiver and Fees.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved placing a golf coupon in the American Lung Association Golf Book in 2011.
- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the new Park Office conceptual drawing presented by Ms. Orlich and agreed that she should seek funding from the City Council for design and engineering services and construction.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$88,489.36.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #19, 08/22/10 through 09/04/10, in the amount of \$73,587.51.

The following transfers were read into the minutes:

Zoo Fund 1301 0804

Decrease

01 412.023	Buy Back Vacation	\$6,067.51
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Increase

01 412.022	Civilian Vacation Bonus	\$ 67.51
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01 411.014	Seasonal Salaries	\$4,000.00
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01 411.016	Overtime	\$2,000.00
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Recreation Fund 1301 0803

Decrease

03 432.004	Telephone	\$1,000.00
03 435.001	Gas & Electric	\$2,000.00

Increase

03 439.011	Contractual Services	\$3,000.00
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Golf Fund 1314 0000

Decrease

02 423.005	Misc Merchandise	\$3,000.00
02 422.003	Pesticides	\$5,000.00

Increase

02 422.035	Misc. Other Supplies	\$3,000.00
02 423.002	Repair Parts	\$5,000.00

Park Admin Fund 1301 0802

Decrease

03 432.004	Telephone	\$2,000.00
02 422.033	Pesticides	\$1,500.00

Increase

03 431.001	Legal Services	\$2,000.00
02 421.005	Office Supplies	\$1,500.00

Park Maintenance Fund 1301 0805

Decrease

03 435.005	Sewer	\$2,000.00
03 435.004	Water	\$5,000.00

Increase

03 439.011	Contractual Services	\$7,000.00
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- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$5,741.13 out of the Zoo Endowment Fund.

Mr. Milcarek reported invoices totaling \$8,099.31 were paid through the September 20, 2010 Board of Works meeting.

Mr. Milcarek reported charges totaling \$186.00 were charged to the department's credit card.

- **On a motion** made by Mr. Dabney, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:47 p.m.

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Jan Orlich, Superintendent  
Michigan City Park Department

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Tom Milcarek, Secretary  
Michigan City Park Board

Attachments to the September 23, 2010 Park Board meeting:

1. Request to Change Fall Zoo Hours
2. Knights of Lithuania Request to Use Senior Center and Memorial Hall
3. 2010-2011 Youth Basketball League Waiver and Fees
4. American Lung Association Golf Book Renewal Contract
5. Claims Docket Allowance for Vouchers Dated September 23, 2010

Minutes prepared by Shannon Eason