

The Michigan City Park and Recreation Board met in regular session on Thursday, April 22, 2010 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Milcarek, Dabney and Mr. Powers (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Bill Greene, School Board Liaison; Will Cogdill, Millennium Soccer Association; W. Faye Moore, NAACP; Johnny Martinez, Zoo Director; Tony Sindone and Bernie Scott, Smooth Jazz at South Shore; Basil Souder, Lohan Anderson; Mark Underwood, Hitchcock Design Group; Jerry Fedorchak, G. M. Fedorchak and Associates, Inc.; Jeremy Kienitz, Recreation Director; Rudy Kohn, Zoo Society Board President; Alicia Ebaugh, The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted for by Mr. Dabney, the Board approved the minutes of the April 1, 2010 Park Board meeting. Mr. Freese abstained from the vote noting his absence at that meeting.

Park Superintendent Jan Orlich updated the Park Board on the following projects: Washington Park Electric Upgrade, Phase III; Gateway Park; Oasis Splash Park; Golf Course Channel Daylighting Project; Washington Park Paving Project; and Amphitheater Renovation Project.

Ms. Orlich asked the Park Board to approve the attached job descriptions for the North Course and South Course Pro Shop Clerks. The new North Course position will allow us to designate those employees as seasonal employees who are not eligible for unemployment.

- **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached job descriptions for the Michigan City Municipal Golf Course clerks for the North and South Courses.

Ms. Orlich announced a meeting with the City Council Park Committee will be held tomorrow in Council Chambers at 10:00 a.m. A meeting is scheduled with the City Council Finance Committee on Wednesday, April 28, 2010 at 5:30 p.m. at the Park Office.

Ms. Orlich reported on extensive vandalism at Gardena and Pullman Parks.

Jim Powers reported on the Zoo Society Board meeting.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached request from Millennium Soccer Association to use Patriot Park for soccer practice.
- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board tabled a request to advertise at Patriot Park submitted by Texas Corral.
- ❑ **On a motion** made by Mr. Powers, seconded by Dabney and voted unanimously by the Board, the Board agreed to table Zoo Job Descriptions to the meeting of May 6, 2010.

Zoo Director Johnny Martinez presented the Animal Resource Center project, which is a joint venture with the Zoo Society.

Zoo Society President Rudy Kohn presented the Park Board with a check for \$25,000 for capital expenses related to the Animal Resource Center project. Mr. Kohn also presented a check for \$5,927.90 which represents 35% of the zoo society memberships sold in 2009. Mr. Kohn presented the Park Board with the attached signed Memorandum of Agreement.

Mr. Freese thanked Mr. Kohn for the generous donation on behalf of the Park Board and the City of Michigan City.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the Memorandum of Agreement with Michigan City Zoological Society, Inc.
- ❑ **On a motion** made by Mr. Power, seconded by Mr. Milcarek and voted unanimously by the Board, the Board accepted the \$25,000 donation for capital expenses for the new Animal Resource Center at the zoo from Michigan City Zoological Society, Inc.

Ms. Orlich updated the Board on the Town Center Road mitigation project at Patriot Park. The site initially proposed has changed after the completion of a water budget which determined the amount of water in the original area is not enough to sustain a wetland. Beam, Longest and Neff will seek the Board's approval of a new area after completing another water budget study.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board authorized signature of the attached IDEM Contract for water testing and public notification by Administrative Director Shannon Eason.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached pay request no. 5 submitted by Kaser-Spraker Construction, Inc. for the Amphitheater Renovation Project.

Mr. Katz reported one bid was received for the Patriot Park concession operation from Mr. Juan Valdez of Super C. Mr. Katz recommended the Board table the bid.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board tabled the Patriot Park concession operation bid.

Mr. Basil Souder of Lohan Anderson and Mr. Mark Underwood of Hitchcock Design Group presented plans for the new Gateway Park project.

Mr. Katz asked Mr. Fedorchak to submit his proposal for architectural fees for the Animal Resource Center at the Washington Park Zoo.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached 2010 zoo fees.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2010 Oasis Splash Park fees.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached request submitted by Pat Harris of NAACP to host a fundraising event at the Senior Center on June 26, 2010.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$38,129.05.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #8, 03/21/10 through 04/03/10, in the amount of \$51,482.35.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board accepted a donation in the amount of \$609.00 from Michigan City recyclers for scrap metal.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$1,366.77 out of the Zoo Endowment Fund.

Mr. Milcarek reported \$1,422.87 was charged to the department's credit card.

Mr. Tony Sindone of Smooth Jazz at South Shore commented on the new ADA ramp at the amphitheater.

Mr. Freese reported a meeting has been scheduled for tomorrow morning at 10 a.m. to discuss the issue with the Smooth Jazz Board, Park Board and Council members.

- **On a motion** made by Mr. Dabney, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:58 p.m.

Jan Orlich, Superintendent
Michigan City Park Department

Tom Milcarek, Secretary
Michigan City Park Board

Attachments to the April 22, 2010 Park Board meeting:

1. North Course and South Course Pro Shop Clerk Job Descriptions
2. Request to Use Patriot Park from Millennium Soccer Association
3. Memorandum of Agreement with Zoo Society
4. IDEM Contract for Profession/Personal Services EDS#A305-10-56
5. Kaser-Spraker Construction, Inc. Pay Request No. 5
6. Gateway Park Plans Submitted by Lohan Anderson
7. 2010 Zoo Fees
8. 2010 Oasis Splash Park Fees
9. Claims Docket Allowance for Vouchers Dated April 22, 2010

Minutes prepared by Shannon Eason