

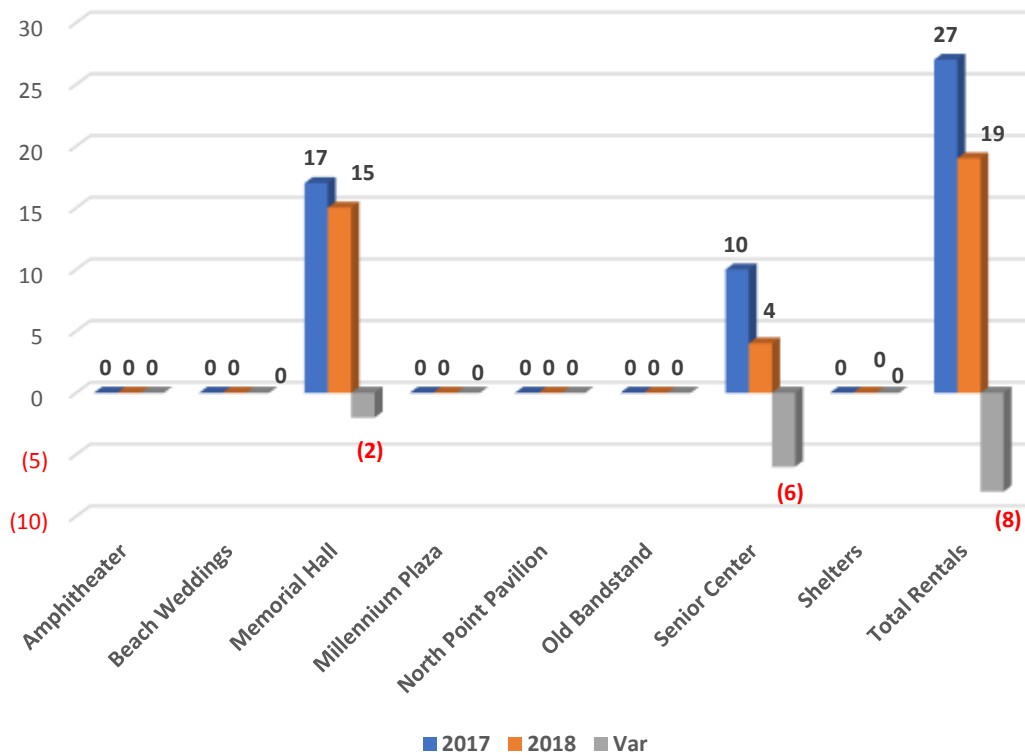


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4th Quarter Report - 2018
October 1, 2018 through December 31, 2018

Administrative Staff Report

◆ **Rentals**



◆ **Events**

- Saturday – Oct 20 Boo at the Zoo
- Saturday – Dec 1 Official Lighting of the Festival of Holiday Lights

Special Events & Recreation Coordinator Report

- Adult Fall Softball ended without a hitch, another positive season for the league
- Adult Volleyball sign ups were lower than expected, but the season began and is well underway and everyone is happy
- Chris Hayes of Amarillo Star will be holding line dancing classes on Wednesday evenings at Krueger Memorial Hall through 2019. This is a new program for Michigan City Parks Department and we are looking forward to seeing the response.
- Actively planning 2019 Michigan City Youth Baseball League
- Meeting with Natalie Studtman to discuss T-Ball, 8U and girl’s softball. We would like to generate excitement and interest for girl’s softball in order to have a league rather than going through the Kankakee Valley Association’s program
- I am in the infancy stages of planning Michigan City’s first ever ½ marathon! This would potentially begin and end in Washington Park.
- Plan, Plan, Plan for 2019!

Senior Center Report

◆ **Membership**

4th Quarter	2017	2018	Variance
Members	1,898	1,932	34
Men	33%	33%	0
Women	63%	63%	0
Other	4%	4%	0
New Members	57	70	13
Volunteer Hours			
Senior Center	2,188	2,414	226
Attendance			
Events	5,371	5,313	(58)
Day Trips	100	138	38

◆ **Events**

October 1-5	A group of 82 seniors went on an extended trip to Niagara Falls
October 11	A busload of seniors headed out to see “Sweet Charity” at the Marriott Theatre in Lincolnshire, IL. The trip was facilitated by First Travel.
October 18	Our Trivia Challenge hosted 10 teams and fun was had by all. All proceeds benefited the Senior Center.
October 23	Our first soup day of the season this year was held featuring chili
October 24	Lifeline Screening provided medical screenings for Senior Center members and other members of the community. The tests offered included: carotid artery/plaque screening, heart rhythm screening (atrial fibrillation), abdominal aortic aneurysm screening, peripheral arterial disease screening, and osteoporosis risk assessment. These preventive screenings help detect early signs of heart disease, aneurysms, and clogged arteries which can help save lives.
October 27	The Exchange Club held their twice annual raffle
October 29	Popcorn & a Movie featured “The Book Club” to a crowd of about 20
October 30	Coffee with the Mayor was held with about 25 people in attendance
October 30	Open Mic Jam Session this month was a full house due to it also being a potluck lunch
October 31	Coffee & Canvas was attended by 23 seniors to paint a scene of a lighthouse
November 6	Results Physical Therapy gave a presentation on “The Aging Back.” It gave vital information on how our spine changes with age and methods of self-treatment for neck and back pain.
November 8	Thanksgiving Dinner was a success serving 225 people who might not otherwise have the chance to enjoy a home cooked holiday meal
November 14	Soup Day was held with over 40 people enjoying homemade vegetable beef soup
November 15	A bus load of seniors headed out to Theatre at the Center in Munster, IN to see “Miracle on 34 th Street—The Musical” through First Travel
November 19	Popcorn & a Movie was sponsored by Life Care Center of Michigan City and featured the film “Ocean’s 8.” There were about 20 people who attended not only to enjoy a free movie but also free popcorn!
November 27	Coffee with the Mayor was held to a full house once again. Our seniors really appreciate this opportunity to speak with those who make things happen in our community.
November 27	Open Mic Jam Session continued with at least 20 people attending
December 7	The annual Christmas party potluck was a big success with over 60 participants
December 12	Our Firecracker Fillies chapter of the Red Hat Society held their 15 th annual Christmas party, a catered affair. An afternoon of fun, games and prizes for all followed the luncheon. This year in lieu of a gift exchange, each participant was asked to bring non-perishable items for the

	Salvation Army. They filled more than 8 boxes with food for the less fortunate.
December 14	MobileHelp Medical Alert Systems gave a presentation on their zero up-front costs for their home monitoring system
December 17	Popcorn & a Movie, sponsored by Life Care Center of Michigan City, featured the film "Goodbye Christopher Robin" this month and about 15 people attended
December 18	Open Mic Jam Session this month was a full house once again
December 20	Soup Day featured the choice of creamy chicken & noodle or chicken & drop dumpling soup

◆ **Marketing**

- Press releases
- Renewal of contract with LaPorte County Convention and Visitors Bureau for their 2019 Visitors Guide

◆ **Challenges**

- To encourage existing members to take advantage of the events that we offer to give them the most enjoyment out of their membership

◆ **2019 Goals**

- To continue to add exciting programs that will encourage seniors to maintain a healthy, active lifestyle
- To maintain the number of rentals of the facility to provide continuous, reliable funding through the use of the non-reverting fund for maintenance of the facility
- To continue to provide marketing support to the Parks & Recreation Department
- To begin renovations on the Senior Center

Park Maintenance Report

- Made repairs to the oil burning furnace in the maintenance garage
- Replaced the front heater in the maintenance garage
- Hauled piles of concrete from the maintenance yard to Woodruff's
- Removed old drinking barrels at Gardena Park and sealed off the underground waterlines
- Removed and stored the furniture from North Pointe Pavilion's upper deck and lower deck
- Wrapped awnings at North Pointe Pavilion
- Wrapped Arborvitae trees at North Pointe Pavilion (by electric panels)

4th QUARTER	2017	2018	VAR
BANQUET TABLES <i>Delivered/Picked Up</i>	0	0	0
BARRICADES <i>Setup/Remove</i>	50	50	0
BOLLARD <i>Replacement/Installation</i>	0	2	2
GARBAGE CANS <i>Delivered/Picked Up</i>	15	28	13
GARBAGE <i>Collect and Dispose of (yards)</i>	90	60	(30)
ICE RINK <i>Labor Hours</i>	44	0	(44)
MOVIE SCREEN <i>Setup/Remove</i>	0	0	0
PICNIC TABLES <i>Delivered/Picked Up</i>	30	50	20
RISERS <i>Delivered/Picked Up</i>	0	0	0
SNOW FENCE <i>Installation/Removal (linear feet)</i>	0	0	0
TENT <i>Installation (10' x 20')</i>	0	0	0
MOWING (per hour)	2017	2018	VAR
Adams Park	8	6	(2)
Barker Mansion (began 06/30/15)	4	8	4
Canada Park	2	4	2
Carroll Avenue & Michigan Blvd	4	6	2
City Hall (began in 2012)	16	20	4
Emily Street (at Hansen Park)	0	0	0
Gardena Park	30	32	2
Hansen Park	8	10	2
Henry Lake	0	0	0
Jernegan's Hill	6	6	0
Joe Hawkins Memorial Park	4	8	4
Krueger Memorial Park	20	28	8
Millennium Plaza and Old Lighthouse Museum	6	8	2
Oak Hills Park	4	10	6
Police Department (began in 2012)	0	0	0
Pullman Park	4	8	4
Ridgeland Park	0	4	4
Ruby Woods	0	4	4
Tall Timbers	4	8	4
Walker Street Park	4	8	4
Washington Park	60	80	20
Water Tower Park	10	12	2
Westcott Park (began in 2012)	12	16	4
Winding Creek Cove	4	6	2
TOTAL	210	292	82

HOLIDAY LIGHTS	2,017	2,018	VAR
Repairs - Labor Hours	850	800	(50)
Installation - Labor Hours	1,550	2,000	450
Electric Installation - Labor Hours	350	400	50
Breakdown - Labor Hours	0	0	0
TOTAL	2,750	3,200	450
TRAILS UPKEEP (clearing, snow removal, inspection) - Labor Hours	2,017	2,018	VAR
Gardena Park	4	6	2
Hansen Park	0	0	0
Karwick Nature Park	0	4	4
Memorial Hall	32	20	(12)
Ruby Woods	0	16	16
Patriot Park	0	0	0
Winding Creek Cove	0	16	16
TOTAL	36	62	26
LABOR ASSISTANCE PROGRAMS	2,017	2,018	VAR
North Central Community Action Agency	0	0	0
Lakeside Correctional Facility	48	51	3
LEAVES	2,017	2,018	VAR
Adams Park	0	0	0
Canada Park	28	30	2
City Hall (began in 2012)	35	20	(15)
Emily Street	0	0	0
Gardena Park	300	200	(100)
Hansen Park	16	20	4
Henry Lake	0	0	0
Jernegan's Hill	0	0	0
Joe Hawkins Memorial Park	20	24	4
Krueger Memorial Park	60	46	(14)
Millennium Plaza and Old Lighthouse Museum	0	0	0
Oak Hills Park	60	55	(5)
Patriot Park	0	0	0
Ridgeland Park	0	0	0
Ruby Woods	0	0	0
Tall Timbers	50	20	(30)
Walker Street Park	10	0	(10)
Washington Park	100	150	50
Water Tower Park	42	68	26
Westcott Park (began in 2012)	32	35	3
TOTAL	753	668	(85)

SAND REMOVAL	2,017	2,018	VAR
Clean up and removal	168	200	32
Build berm for winter	48	40	(8)
Level berm for spring	0	0	0
Beach sanitizing	16	24	8
TOTAL	232	264	32

Golf Maintenance Department

◆ **Course Maintenance**

- The playing conditions during August and September were exceptional, probably the best they have been all season. The putting greens remained fast and firm, fairways were dark green and lush, and the rough areas were perfectly maintained. I am very proud of the results the staff accomplished this year!

◆ **Special Projects**

- Completed aeration to all the South Course fairways
- Mowed all the natural areas on the South Course. Thank you to the Park Maintenance staff for the use of their equipment.

◆ **Equipment**

- We complete extensive preventive maintenance to the entire inventory every off season. This years' poor weather allowed us to get a jump start on our winter activities.

◆ **Irrigation**

- The South Course irrigation system was winterized on 11/5/18 thru 11/7/18
- The North Course irrigation system was winterized on 11/8/18
- Both pump stations were winterized on 11/9/18

◆ **Weather**

- Weather conditions during October and November were brutal. There were only a couple days when the actual high temperature reached the average high. This had a large impact on the number of rounds and revenue we received.

Washington Park Zoo Report

◆ Education

October

- The Zoo Director became a member of the San Diego Zoo Global Online Training program, which is an ongoing professional development course. The Zoo Director shares the content with the rest of the zoo staff.

November

- Due to the colder weather, we stopped scheduling outreach programs with the animal ambassadors for the 2018 season
- The zoo staff has signed up for a facility membership with the International Shape Enrichment and Zoo Nutrition forums to have unlimited access to data, reports and communications with other aquariums and zoological professionals to keep our animal care programming enhanced and current
- Three members of the zoo staff attended a one-day green living and municipal conservation conference in South Bend which included a session hosted by the Cincinnati Zoo

December

- The Zoo Director renewed her professional memberships to the AZA and ZAA which include monthly journals that are shared with the zoo staff

◆ Special Events

October

- We hosted our annual Boo at the Zoo event and had 1,979 visitors during the first session. Unfortunately, the second session had to be canceled due to high winds and rain. Refunds were offered to those who had purchased tickets for the second event.

November

- The zoo closed for the 2018 season on November 1st

December

- The zoo fence along Lakeshore Drive was decorated so that we could participate in the Washington Park Holiday Lights event throughout the month of December

- The zoo staff decorated and filled 23 stockings with food, candy, crosswords, etc. then donated them to Cutler Funeral Home’s “Stockings for the Soldiers” program. This is our second year participating in this honorable community event.

◆ **Attendance**

Month	2017	2018	Variance
October	3,721	2,759	(962)
November	0	0	0
December	0	0	0
Total	3,721	2,759	(962)

◆ **Capital Improvements and General Updates**

October

- We submitted a grant request to the Otto J. and Margaret M. Zack Charitable Trust for 2019 projects
- The outer stone work has been completed on the Zoo Castle preservation project. Larson Danielson’s crew is now focusing on the interior projects.

November

- The parrot winter holding building had to have an emergency furnace installed after the old one stopped working after years of costly repairs
- The Zoo Office Manager attended three gift shows to purchase stock for the 2019 season

December

- The Michigan City Meijer store donated \$1,340.45 in gift cards to be used for zoo food and enrichment purchases
- The Otto J. and Margaret M. Zack Charitable Trust granted the zoo \$45,000 to be used for animal care and \$100,000 towards the expansion renovations on the Big Cat exhibits
- The Castle restoration and renovation project is almost completed, and we should be able to move the animals back into the building by the end of January

◆ **Animal Acquisitions/Dispositions**

October

Hatched	Five Dart Frogs	Keeper staff are incubating the eggs and rearing the tadpoles
Birth	Two Golden Handed Tamarins	
Death	Opossum	Euthanized - chronic pain, non-treatable
Death	Four parakeets	Genetic - inbreeding rescue
Death	Golden Handed Tamarin	One offspring was still born

November

Acquired	Tegu	Donated
Death	Domestic Ferret	Euthanized due to complications of Cushing disease
Death	Netherland Rabbit	Euthanized due to GI Stasis
Death	Stripped Skunk	Heart failure

December

Hatched	Three Dart Frogs	Keeper staff are incubating the eggs and rearing the tadpoles
Acquired	Pigeon	Rescue donated
Acquired	Two Domestic Chickens	Rescue donated
Acquired	Amazon Parrot	Donated
Acquired	Chinchilla	Donated back to zoo
Death	Three parakeets	Genetic - inbreeding rescue