

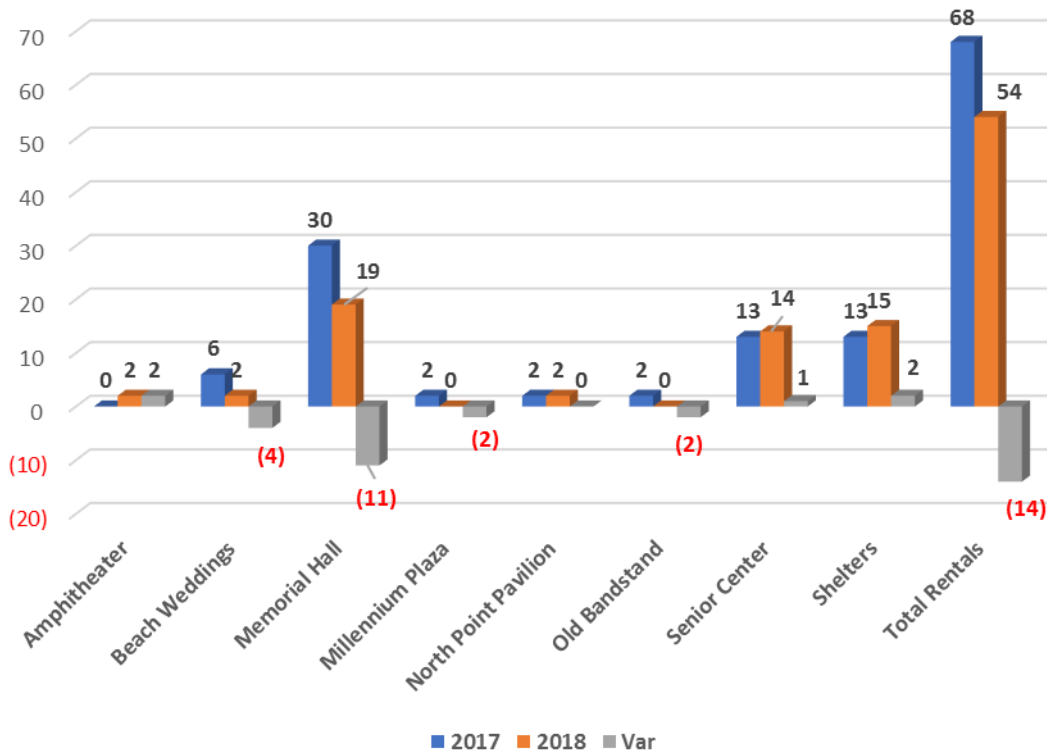


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**2nd Quarter Report - 2018**  
**April 1, 2018 through June 30, 2018**

**Administrative Staff Report**

◆ **Rentals**



Note: Memorial Hall rentals are down due to the cancellation of ballroom dance classes in 2018.

◆ **Beach Management**

- Water Quality Testing and Notification
  - IDEM grant
    - Water quality testing began on May 19, 2018 and is conducted daily

◆ **Capital Projects & Equipment**

- Golf Cart Replacement Plan – 22 new carts
  - Funded by City Council \$75,000
  - Received June 2018
  
- Golf Course – (2) Turbine Blowers
  - Funded by City Council \$16,000
  - Received May 2018
  
- Maintenance – (2) Toro Zero Turn Mowers
  - Funded by City Council \$46,000
  - Ordered June 2018
  
- Maintenance – (1) One Ton Dump Truck
  - Funded by City Council \$62,000
  - On Back Order
  
- Senior Center – New HVAC System
  - Funded by City Council \$70,000
  - On hold until City completes the energy audit

◆ **Conferences**

- June 8 – Assistant Superintendent attended The Conference on the Environment hosted by the Michigan City Sanitary District at Blue Chip Casino

◆ **Grant Projects**

- Lake Michigan Coastal Program
  - Awarded \$5,000 to hire Wilderness Inquiry for the Trail Creek Week program at Hansen Park in September 2018
  
- Lake Michigan Coastal Program & Donnelly Foundation Grant
  - Winding Creek Cove Best Management Practices Demonstration Project
  - Phase II Bank Restoration \$100,400
    - LMCP Grant \$ 50,200
    - Donnelly Foundation Grant \$ 10,000
    - City Match \$ 40,200
      - Construction began June 2018

- Completion scheduled for July 2018
- Trails & Greenway Grants
  - Singing Sands Phase I
    - Scheduled letting date of March 2019
      - Federal TE Grant \$2,170,000
      - City Match \$329,450
  - Singing Sands Phase II
    - Scheduled letting date of July 2019
      - Surface Transportation Program Grant \$1,831,238
      - RDC Match \$424,926
  - Singing Sands Phase III
    - Scheduled letting date of February 2020
      - Surface Transportation Program Grant \$690,420
      - City Match 172,605

◆ **Parking Operation Revenue**

2nd QTR	2017	2018	VAR \$	VAR %
Daily Parking	\$165,571	\$198,156	\$32,585	20%
Park Stickers	\$34,223	\$38,442	\$4,219	12%

***Special Events & Recreation Coordinator Report***

- Michigan City Youth Baseball is wrapping up. We have had a primarily positive and successful season with tournaments underway. It was an incredible learning experience and I couldn't be more excited for the 2019 season.
- I will be meeting with the Athletic Director from MCHS to discuss Fall and Winter Clinics for MCYBL. This will allow us to begin working toward the High School coaches looking at MCYBL as a feeder system to their program and (hopefully) plant the seed of investment in the program to help nurture and shape talent.
- Travel League season is well underway! We are thrilled to be entering into an intense partnership with the Indiana NSA to help educate our maintenance team on proper field set-up and care while putting Patriot Park on the map for tournament play!
- Paint on the Patio with Stevie Cleaton of 7<sup>th</sup> Crow will be happening the last Thursday of July, August and September
- We had a wildly successful Adopt-a-Beach and have since partnered with Nora Ryszka with MONDAY MORNINGS! (Monday morning trash pick-up on the beach)

which has been well attended. We have also partnered with Dig the Dunes to host the first LET'S GO PLOGGING (picking up litter + jogging = PLOGGING)

- 2018's Patriotic Parade on Saturday June 30<sup>th</sup> was AWESOME! We had about 142 entries, it was so great!
- We partnered with Captain Ed's to host the 2018 Cardboard Boat Race on July 21<sup>st</sup>! It's wonderful to see a long-standing tradition carry on thanks to our wonderful Parks Department.
- It has been such an honor spending a few days helping out our wonderful maintenance staff due to being short-handed, what an awesome group of hard working people!
- I am looking forward to all things 2019 and helping to grow the Recreation side of our incredible Parks Department!

### **Senior Center Report**

#### ◆ **Membership**

<b>2nd Quarter</b>	<b>2017</b>	<b>2018</b>	<b>Variance</b>
<b>Members</b>	1,823	1,970	147
Men	34	34	0
Women	63	63	0
Other	3	3	0
New Members	134	105	(29)
<b>Volunteer Hours</b>			
Senior Center	2,328	2,609	281
<b>Attendance</b>			
Events	6,048	6,319	271
Day Trips	180	* 222	42

\*Includes 95 members that went on the extended trip to Mt. Rushmore

#### ◆ **Programs and Events**

April 4, 11, 18, 25 Declaration of Independence, Bill of Rights, The Constitution, and The Federalist Papers Class was presented by one of our members, a professor who taught a lengthier version of this class at IUSB & PNC. This FREE class for our members met for four 90-minute sessions and was filled with 33 students. It was so successful, that the class is being offered again in July.

- April 5 HealthLink of Michigan City gave a presentation on the services they offer including: medical, dental, pediatrics, behavioral health, etc.
- April 7 The Trash 'n Treasure sale was a huge success. This year we offered more than 40 tables full of gently used items, crafts & more. Hundreds of people came through to shop, enjoy coffee & donuts and socialize at this event. We combined our sale with Sticker Saturday and had WEFM broadcasting their live program "The Fun in Michiana Show" in conjunction with these events.
- April 9 & 30 Armchair Travels, our travelogue, was held once again highlighting Germany, Bulgaria & Romania to a small group
- April 16 & 17 The Maintenance Department, with the help of the Indiana State Prison work crew, stripped and waxed our floors
- April 13 The Metamorphosis Traveling Theatre presented their fictional meeting of two Indiana legends: Diana of the Dunes (a spiritual legend) and Belle Gunness (presumed mass murderess) to a sold-out show of over 100 people
- April 18 We debuted our first Spa Gala sponsored by Thompsons meets Zen tress. Beauticians were on hand to give haircuts, manicurists were available for mini-manicures, a massage therapist gave 10-minute chair massages, and a cosmetologist gave make-up lessons for \$10 per service.
- April 19 We once again partnered with the Michigan City High School theatre group to offer a senior special preview of the play, "The Bold, The Young & The Murdered." Tickets were offered for \$10 which included dinner prepared by the Vocational Cooking Class.
- April 19 A group of 56 seniors headed out to Amish Acres to see "The Rat Pack Lounge"
- April 18 Popcorn & A Movie, a free program, featured "Darkest Hour." This was held to a full house audience.
- April 24 Our Open Mic Jam Session was once again a success with about 30 people in attendance and about 10 musicians
- April 24 Coffee with the Mayor was held to a small crowd of about 15 people
- April 25 Our Final Soup Day was held to a respectable sized crowd. We normally don't have soup day in April but due to Cindy being sick and unable to prepare the soup in January, we had to postpone it until April.
- April 26 Our bi-annual trivia event was held to a crowd of about 100 people. All proceeds benefitted the Senior Center.
- April 28 The Senior Center proudly hosted the Exchange Club as they held a charitable fundraiser
- May 2 We had our first book signing by W. Gordon Miller. The author sold five copies of his book "Atheist or Deist".
- May 3 Annual Spring Card Party. 75 members turned out for an evening of cards and camaraderie. Dinner was included and all proceeds benefit Senior Center events.

- May 4 We hosted the bi-annual SHIP (Senior Health Insurance Program) volunteer training program. This program helps seniors navigate through the available insurance options including Medicare/Medicaid.
- May 7 Volunteer luncheon was held to honor all of the hardworking volunteers from the Senior Center. This luncheon is FREE to all volunteers who have donated at least 24 hours of their time to the Senior Center and its' activities. Over 80 members were honored with three members each receiving the Volunteer of the Year award.
- May 9 The Salvation Army gave a presentation to a small group to educate them on the many services that they provide
- May 9, 16, 23 Quilting Class featured 9 participants
- May 15 A group of 28 seniors headed out to Cornwell's Dinner Theatre in Marshall, MI to see the play, "The Savannah Sipping Society"
- May 20-26 95 seniors on 2 buses departed for a 6 day trip to Mt. Rushmore through 1<sup>st</sup> Travel Center
- May 21 Popcorn & A Movie, a free program, featured "Molly's Game." This was held to a about 20 seniors.
- May 22 Rittenhouse presented their "Memorial Day picnic favorites" demonstration to a group of 20 members on how to prepare delicious versions of their favorite holiday dishes
- May 29 Our Open Mic Jam Session was once again a success with about 30 people in attendance and about 10 musicians
- May 29 Coffee with the Mayor was held to a full group of seniors
- June 5 Our member Toni Lee of UniqueLee Designed Flowers gave lessons in fresh flower arrangements to six members. She will be back in July to do another session on how to create a fresh bouquet.
- June 8 Our 2<sup>nd</sup> book signing featured author & publisher Tom Brew. He has written, co-written, or published many books including "Schererville Turns 150," "Missing Banners," "Hadlow/On the Rebound," "The Ties That Bind" and more.
- June 12 Results Physical Therapy gave assessments to about 30 members entitled, "All About Balance" which focused on assessing their balance abilities, and information on how to improve their balance
- June 18 Popcorn & A Movie, a free event, was held to a large crowd. This month's movie was "Jumanji."
- June 19-20 An overnight trip to Wisconsin Dells took 43 seniors on an exciting trip to enjoy Wisconsin's most iconic feature
- June 25 Armchair Travels, our travelogue, was held once again this time featuring Italy and all its country charm
- June 26 Our Open Mic Jam Session was once again a success with about 30 people in attendance and about 10 musicians
- June 26 Coffee with the Mayor is held to a small group of seniors. Members and the general public had the opportunity to address their issues directly with the Mayor and the department heads.

◆ **Marketing Report**

- Continued working with the Michigan City in Bloom committee
- Continued as a 15 year member of the NIPSCO CAP committee member
- Helped coordinate the Quilting Program
- Initiated the Cards for Soldiers Program
- Press releases

◆ **Challenges**

- To encourage existing members to take advantage of the events that we offer to give them the most enjoyment out of their membership

◆ **2018 Goals**

- To continue to add exciting programs that will encourage seniors to maintain a healthy, active lifestyle focusing specifically on health issues & the arts
- To increase attendance at our events and to encourage seniors who are not yet members of the Center to become members
- To continue pursuing marketing opportunities for the Park Department
- To complete my Department Head task list

***Park Maintenance Report***

- Removed light poles in Fedder's Alley
- Repaired pipes that froze and broke in the splash park mechanical room
- Removed the old tiger teeth at the entrance and exit of Fedder's Alley and installed new ones
- Painted 235 garbage cans
- Built 9 planter boxes which are used to hold snow fencing for events
- Planted dune grass and flowers in all 26 new planter boxes
- Hauled 18 yards of sand to the prison playgrounds
- Hauled 8 skids of dirt and assisted in multiple deliveries for the Walker Street Community Gardens
- Assisted the zoo in various maintenance issues
- Installed memorial bricks at Millennium Plaza

<b>2nd Quarter</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
BANQUET TABLES <i>Delivered/Picked Up</i>	0	0	0
BARRICADES <i>Setup/Remove</i>	30	55	25
BOLLARD <i>Replacement/Installation</i>	0	0	0
GARBAGE CANS <i>Delivered/Picked Up</i>	172	180	8
GARBAGE <i>Collect and Dispose of (yards)</i>	270	360	90
ICE RINK <i>Labor Hours</i>	0	0	0
MOVIE SCREEN <i>Setup/Remove</i>	1	1	0
PICNIC TABLES <i>Delivered/Picked Up</i>	616	570	(46)
RISERS <i>Delivered/Picked Up</i>	2	0	(2)
SNOW FENCE <i>Installation/Removal (linear feet)</i>	6,372	1,290	(5,082)
TENT <i>Installation (10' x 20')</i>	0	0	0
<b>MOWING (per hour)</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
Adams Park	30	35	5
Barker Mansion (began 06/30/15)	32	28	(4)
Canada Park	13	14	1
Carroll Avenue & Michigan Blvd	19	18	(1)
City Hall (began in 2012)	34	39	5
Emily Street (at Hansen Park)	0	0	0
Gardena Park	100	105	5
Hansen Park	45	42	(3)
Henry Lake	0	0	0
Jernegan's Hill	18	20	2
Joe Hawkins Memorial Park	16	15	(1)
Krueger Memorial Park	46	45	(1)
Millennium Plaza and Old Lighthouse Museum	30	30	0
Oak Hills Park	23	25	2
Police Department (began in 2012)	0	0	0
Pullman Park	90	95	5
Ridgeland Park	14	14	0
Ruby Woods	10	10	0
Tall Timbers	16	20	4
Walker Street Park	21	20	(1)
Washington Park	363	448	85
Water Tower Park	53	55	2
Westcott Park (began in 2012)	56	58	2
Winding Creek Cove	28	20	(8)
<b>TOTAL</b>	<b>1,057</b>	<b>1,156</b>	<b>99</b>

Note: In 2017 the Easter Egg Hunt in Fedder's Alley fell in the 2<sup>nd</sup> quarter accounting for the increase of snow fencing.



<b>TRAILS UPKEEP (clearing, snow removal, inspection) - Labor Hours</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
Gardena Park	15	15	0
Hansen Park	10	10	0
Karwick Nature Park	12	15	3
Memorial Hall	5	10	5
Ruby Woods	4	0	(4)
Patriot Park	0	0	0
Winding Creek Cove	12	0	(12)
<b>TOTAL</b>	<b>58</b>	<b>50</b>	<b>-8</b>
<b>LABOR ASSISTANCE PROGRAMS</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
North Central Community Action Agency	0	0	0
Lakeside Correctional Facility	193	195	2
<b>LEAVES</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
Adams Park	0	0	0
Canada Park	0	0	0
City Hall (began in 2012)	4	0	(4)
Emily Street	0	0	0
Gardena Park	0	25	25
Hansen Park	4	15	11
Henry Lake	0	0	0
Jernegan's Hill	0	0	0
Joe Hawkins Memorial Park	4	15	11
Krueger Memorial Park	0	10	10
Millennium Plaza and Old Lighthouse Museum	0	0	0
Oak Hills Park	6	20	14
Patriot Park	0	0	0
Ridgeland Park	0	0	0
Ruby Woods	0	0	0
Tall Timbers	0	0	0
Walker Street Park	0	0	0
Washington Park	8	10	2
Water Tower Park	0	30	30
Westcott Park (began in 2012)	0	10	10
<b>TOTAL</b>	<b>26</b>	<b>135</b>	<b>109</b>
<b>SAND REMOVAL</b>	<b>2017</b>	<b>2018</b>	<b>VAR</b>
Clean up and removal	330	300	(30)
Build berm for winter	0	0	0
Level berm for spring	30	30	0
Beach sanitizing	175	170	(5)
<b>TOTAL</b>	<b>535</b>	<b>500</b>	<b>-35</b>

## ***Golf Maintenance Department***

### ◆ **Course Maintenance**

- The Pro Shop staff states we are getting constant compliments on the playing conditions on both courses

### ◆ **Equipment**

- Received (2) new Toro Pro Force turbine blowers on 5/24/18
- Received (21) new Club Car fleet carts and a new beverage cart on 5/30/18. This was the final phase of our cart fleet rotation program. We will wait two seasons before we request additional funding to restart a new 4-year rotation program.

### ◆ **Special Projects**

- Installed the rope hand rail near #1 cart path on the North Course
- Completed leaf removal from the North Course perimeter fence
- Removed numerous trees from the edges of the creek and ponds on #8, #11 and #14 on the South Course
- Completed an application of pre-emergent and broadleaf herbicide to over 94 acres of turf
- Repaired washed out areas on the South Course fairways
- Constructed a new cart path on the left side of #18 green on the South Course

### ◆ **Irrigation**

- The following are gallons of irrigation water pumped from our ponds to keep the turf healthy

	2017	2018	Variance
South Course	5,897,000	2,342,000	(3,555,000)
North Course	3,224,053	1,522,164	(1,701,889)
Total	9,121,053	3,864,164	(5,256,889)

- A new Variable Frequency Drive was installed in the North Course control panel

### ◆ **Weather**

- The following are recorded inches of rainfall

2017	2018	Variance
11.65	12.45	.80

- We had 3 days with measurable snow in April. News reports state that April was the coldest in the past 137 years.

## ***Washington Park Zoo Report***

### **◆ Education**

#### **April**

- We continue to add new signage throughout the zoo and at the entrance gate to enhance the experience for our visitors
- Zoo Society and zoo staff members were guests at the WIMS radio station to promote Zoobilee and the zoo's upcoming season
- Our six weeks of Zoo Tot Camp began with over 85 participants attending the classes each Monday
- Zoo Director volunteered at the Porter County "Reuse It Fair" to promote recycling and enrichment at the zoo
- Zoo staff members were guests at "Coffee with the Mayor" held at the Senior Center
- The zoo staff presented 10 off-site and on grounds formal education presentations
- An estimated 275 visitors came from schools, civic groups, and camps for field trips in April

#### **May**

- The zoo staff presented 14 off-site and on grounds formal education presentations
- An estimated 8,425 visitors came from schools, civic groups, and camps for field trips in May

#### **June**

- Our summer Zoo Camp program started on June 18<sup>th</sup> and all six weeks were filled with 22 to 25 participants in each of the sessions
- The zoo staff welcomed the Michigan City Police Departments Youth Leadership Academy for a few hours of volunteer time here at the zoo and introduced them to some of the animal education ambassadors in appreciation of their hard work
- The zoo staff presented 27 off-site and on grounds formal education presentations
- An estimated 972 visitors came from schools, civic groups, and camps for field trips in June

### **◆ Special Events**

#### **April**

- The zoo opened for our 90<sup>th</sup> season on April 1<sup>st</sup>
- The zoo participated in the Indiana Tourism Bureau's "Wild Indiana Week" promotion
- The Zoo Society held a student art auction at the Uptown Art Space for this year's Zoobilee fundraiser

## May

- On Mother’s Day, the zoo welcomed all mothers and grandmothers with free admission along with a paid child’s admission
- On Memorial Day, all military members were honored with free admission all day with proper ID for active duty, retired military, DOD civilians and reserve/guard members

## June

- A very successful Brew at the Zoo event was held
- The zoo staff celebrated our 90<sup>th</sup> Anniversary with a special event filled with local guest vendors, free giveaways, animal encounters, cupcakes, and games. The Michigan City Lion’s Club helped kick off the event with the unveiling of the new lion head drinking fountain, which was purchased with a donation from the group.
- On Father’s Day, the zoo welcomed all fathers and grandfathers with free admission along with a paid child’s admission

### ◆ Attendance

Month	2017	2018	Variance
April	7,695	4,095	(3,600)
May	16,939	18,426	1,487
June	19,888	18,475	(1,413)
Total	44,522	40,996	(3,526)

### ◆ Capital Improvements and General Updates

## April

- The construction of the new Fallow Deer and American Crow/Turkey Vulture habitats were completed, and the animals were successfully moved in
- Work immediately started on the old Fallow Deer exhibit space to create an African Sulcata Tortoise habitat attached to the old Deer Barn and to use the yard space to expand the neighboring Grant Zebra exhibit.

## May

- All the first stage projects for the new Sulcata Tortoise and Grant Zebra renovations have been completed, so the animals have been moved in for the season. Stage 2 will take place in the Fall when the season slows down.
- With the support of a Unity Foundation grant, we were able to install six can, bottle and paper recycling containers around the zoo including one near the exit gate for the zoo maps

## June

- A new fiberglass lion head drinking fountain was installed in its original 1960’s – 1990’s location near the Red Barn yard and the Jungle Building.

- New Generac generators were purchased with a donation from the Zack Trust and installed onto the Jungle Building, Castle and winter holding buildings by Current Electric

◆ **Animal Acquisitions/Dispositions**

**April**

Acquired	Six cockatiels	Donation
Acquired	Domestic ferret	Donation
Acquired	Red Chicken	M.C. Animal Control
Death	Wood Duck	Male breeding aggression
Death	Cockatiel	Unknown
Death	Ball Python	Illness

**May**

Acquired	Three Lowland Paca	Purchase
Acquired	Nine Guinea Fowl	Purchase
Acquired	Barn Owl	Purchase
Acquired	American Crow	Rehabber
Acquired	Raven	Education rehabber
Acquired	Blue Tongue Skink	Donation
Birth	Twin Golden Handed Tamarins	N/A
Death	Guinea Fowl	Unknown

**June**

Acquired	Bald Eagle	Rehabber
Acquired	Peafowl	Donation
Death	Lowland Paca	Intestinal issue
Death	African Hedgehog	Euthanized due to muscle disorder