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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, August 17, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Greg and Susie Deutscher, Deutscher Construction; Jennifer Medley, Larson-Danielson Construction; Don Babcock, Michigan City Redevelopment Commission; Dan Legler and Paul Reitz, Energy Systems Group; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the August 3, 2016 Park Board meeting.

Dan Legler and Paul Reitz gave a presentation on the city's energy audit.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department 2016 2<sup>nd</sup> Quarter Report from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Park Department 2016 2<sup>nd</sup> Quarter Report.

Three bids were received and opened for the Gardena Playground Renovation Project from Larson-Danielson Construction with a base bid of \$334,076.00 and alternate 1 bid of \$24,058; from Deutscher Construction with a base bid of \$221,600 and alternate 1 bid of \$18,600.00; and from Northwoods Construction with a base bid of \$299,576 and alternate 1 bid of \$44,800.00.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board agreed to allow Superintendent Kienitz to accept the lowest and most responsive bid, after complete review of the bids, and execute the construction contract.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the submission of a pre-application to the IDNR Lake Michigan Coastal Program for phase III of the Winding Creek Cove Best Management Practices Demonstration Project.

Mr. Silvestri presented the attached two budgetary quotes for assessment studies of the WPA buildings and structures in Washington Park.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to request financial assistance from the Michigan City Redevelopment Commission for an assessment study of the WPA buildings and structures in Washington Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 840 transferring money in Administration Fund 1301/0802.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 841 transferring money in Recreation Fund 1301/0803.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 842 transferring money in Park Maintenance Fund 1301/0805.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 843 transferring money in Golf Fund 1314/0000.

Park Superintendent Jeremy Kienitz reported on this summer's City Kids Day Camp program, last weekend's City by the Lake Triathlon, a scheduled meeting with the Town of Trail Creek on 08/25/16 at 7 pm to discuss the Park Department taking over their baseball league, a grant received for pier and creek safety equipment from Arcelor Mittal, and Park Master Plan surveys.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$93,793.85.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #16, 07/17/16 through 07/30/16, in the amount of \$83,623.36.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Recreation Fund 1301/0803

|                             |                   |          |
|-----------------------------|-------------------|----------|
| Decrease account 01 411.014 | seasonal salaries | \$100.00 |
| Increase account 01 411.016 | overtime          | \$100.00 |

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$4,649.10 out of the Zoo Endowment Fund.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:21 p.m.

  
Shannon Eason, Assistant Superintendent

  
Phil Freese, Park Board Secretary

Minutes prepared by Shannon Eason