



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, October 17, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese and Silvestri (3)

Absent: Mr. Herrbach (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Amber Poff, Friedman and Associates; Bruce Manner, Michigan City Port Authority Board; Randy Durham, Golf Superintendent; Richard Warner, Washington Park Zoo; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the October 3, 2018 Park Board meeting.

Superintendent Kienitz updated the Park Board on the Zoo Castle Project and phase III of the Winding Creek Cove Project.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2019 golf fees and contracts.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the 2019/2020 Administrative Fees and Contracts.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the Community Development Block Grant Memorandum of Understanding for the Walker Street Community Garden.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board renewed P.R.'s Lawn Care and Snow Removal's landscaping contract for Millennium Plaza for the year 2019.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board renewed Super C Concession's concession contract for Patriot Park for the year 2019.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached annual Open Accounts for 2019.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved that attached Resolution No. 885 transferring money in Admin Fund 2056.502.

Superintendent Kienitz reported on fall clean up and winterization of parks, the recent USDA inspection at the zoo, the landscaping plantings at Millennium Plaza, the installation of one digital sign on Port Authority property in Washington Park and the Festival of Holiday Lights.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$63,218.33.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #21, 09/23/18 through 10/06/18, in the amount of \$53,778.25.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Admin Fund 2056.502

Decrease account no. 422.031	Household	\$ 401.00
Decrease account no. 432.040	Telephone	\$3,000.00
Increase account no. 421.005	Office Supplies	\$ 400.00
Increase account no. 429.001	Other Supplies	\$ 1.00
Increase account no. 435.010	Electric	\$3,000.00

Golf fund 2062.000

Decrease account no. 439.080	Membership/Dues	\$ 850.00
Increase account no. 432.030	Travel Expense	\$ 850.00

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:37 p.m.


 Shannon Eason, Assistant Superintendent


 Larry Silvestri, Park Board Secretary