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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, September 5, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Freese, Silvestri, Herrbach, and Latchford (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Amber Poff, Friedman & Associates; Bruce Manner, Michigan City Port Authority; Abigale Thayer, City Events & Recreation Coordinator; Amanda Fowler, Girl Scout Troup #00028; Richard Warner, Washington Park Zoological Society; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the August 15, 2018 Park Board meeting.

President Latchford asked if there are any quotes to be submitted for the Phase II of the Winding Creek Cove Project. There were none and he closed the submission period.

Attorney Poff opened the two quotes submitted for Phase III of the Winding Creek Cove Project and read them aloud. The first quote was submitted by Cardo with a base quote of \$73,440.00, alternate 1 in the amount of \$17,850.00 and alternate 2 in the amount of \$650.00. The second quote was submitted by Applied Ecological Services with a base quote of \$69,882.99, alternate 1 in the amount of \$7,875.00 and alternate 2 in the amount of \$291.00.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the August 1, 2018 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the attached Park Department's 2018 2<sup>nd</sup> Quarter Report.

- ❑ On a motion made by Mr. Silvestri, seconded by Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Girl Scout Troop No. 00028 to put a “take a toy, leave a toy” bin in Washington Park.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2018 Girls Youth Basketball Camp.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the board approved the placement of electronic warning signs in Washington Park.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Restoration License Agreement for 1720 Lake Shore Drive.

Superintendent Kienitz reported there has been an increased police presence at Stop 2. He gave an update on the progress of the zoo castle project and reported the lifeguard operation is done for the year. The Oasis Splash Park is closed for the season and the parking operation will be working weekends only through September 16th. Superintendent Kienitz and City Event and Recreation Coordinator Abigale Thayer are hosting a radio program n WIMS radio the third Thursday of each month at 8:30 am. The Mayor’s golf outing will be held on September 14, 2018.

Superintendent Kienitz reported on vandalism which occurred at Hawkins, Karwick and Gardena Parks.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$130,007.69.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved Payroll #17, 07/29/18 through 08/11/18, in the amount of \$87,354.02.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved Payroll #18, 08/12/18 through 08/25/18, in the amount of \$69,990.09.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the following minor transfers.

Zoo Fund 2056 504

Decrease account no. 432.020	Postage	\$100.00
Decrease account no. 432.030	Travel	\$600.00

Decrease account no. 433.030	Printing & Advertising	\$100.00
Decrease account no. 422.037	Clothing	\$419.00
Increase account no. 435.040	Water	\$800.00
Increase account no. 423.011	Building Materials	\$419.00

Recreation Fund 2056 503		
Decrease account no. 411.001	Seasonal Salaries	\$500.00
Increase account no. 411.016	Overtime	\$500.00

Park Admin Fund 2056 502		
Decrease account no. 411.014	Seasonal Salaries	\$2,000.00
Increase account no. 411.016	Overtime	\$2,000.00

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,196.27 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved payment of invoices totaling \$112,931.38 through the 09/05/18 Board of Works meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved a credit in the amount of \$566.23 to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:49 p.m.

  
 Shannon Eason, Assistant Superintendent

  
 Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason