



100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, August 1, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri and Herrbach (1)

Absent: Mr. Latchford (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Jeff Eason; Shawne Sheldon, Washington Park Zoo; Bruce Manner, Michigan City Port Authority Board; Jeanette Hicks, Global Engineering; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the minutes of the July 18, 2018 Park Board meeting.

Superintendent Kienitz updated the Park Board on phase II of the Winding Creek Cove project, noting it is almost complete.

- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached travel request submitted by Zoo Retail Manager Shawne Sheldon.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board accepted the bid and six alternates submitted by Larson Danielson Construction Company, Inc. for the Zoo Castle Preservation Project in the amount of \$674,510.00.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached final design for phase III of the Winding Creek Cove Project.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the attached Resolution No. 875 transferring money in Park Admin Fund No. 2056 502.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the attached Resolution No. 876 transferring money in the Zoo Fund No. 2056 504.

Superintendent Kienitz reported on our new Monday Mornings beach clean up program, the HVAC system at the Senior Center, the transfer of the Greenhouse to the Park Department, recent rescues made by the lifeguard team, the upcoming boat race, and the plan for adding landscaping to Millennium Plaza.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$51,976.77.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved Payroll #15, 07/01/18 through 07/14/18, in the amount of \$90,686.17.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the following minor transfers:

Golf Fund 2062 000

Decrease account no.	422.021	Gasoline	\$5,000.00
Increase account no.	429.001	Other Supplies	\$5,000.00

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the following minor transfers:

Concession Fund 2053 000

Decrease account no.	429.006	Merchandise Patriot	\$32,000.00
Increase account no.	429.001	Other Supplies	\$20,000.00
Increase account no.	429.005	Merchandise Peacock	\$10,000.00
Increase account no.	429.009	Merchandise Concession	\$ 2,000.00

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the following minor transfers:

Park Admin Fund 2056 000

Decrease account no.	411.014	Seasonal Wages	\$1,000.00
Decrease account no.	413.014	Vacation Buy Back	\$ 500.00
Increase account no.	411.016	Overtime	\$1,000.00
Increase account no.	421.005	Other Office Supplies	\$ 500.00
Increase account no.	422.033	Pesticides and Chemicals	\$ 200.00

Increase account no. 429.001 Other Supplies \$ 61.24

- On a motion made by Mr. Herrbach, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:33 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason