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The Michigan City Park and Recreation Board met in regular session on Wednesday, July 18, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri, Herrbach, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Amber Poff, Park Board Attorney; Elizabeth Emerick, Washington Park Zoo; Larry Spaeth, Dunescape; Bruce Manner, Michigan City Port Authority Board; Sam Lima, Kil Architecture; Christine Johnsen, Gariup Construction; Michele Dzielinski, Larson Danielson; Fred Armstrong, Hasse Construction; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the June 20, 2018 Park Board meeting.

President Latchford asked if there were any additional bids to be submitted for the Zoo Castle Preservation Project. There were none and he closed the submission period.

Attorney Amber Poff opened the bids and read them aloud.

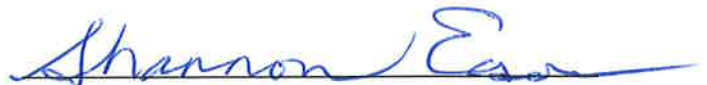
Zoo Engineer's Castle Preservation Project	Gariup Construction	Larson Danielson	Hasse Construction
Base Bid	\$516,200.00	\$493,149.00	\$512,750.00
Alternate 1	\$12,400.00	\$12,991.00	\$18,000.00
Alternate 2	\$14,700.00	\$14,244.00	\$17,700.00
Alternate 3	\$56,200.00	\$79,112.00	\$82,000.00
Alternate 4	\$52,300.00	\$50,214.00	\$29,000.00
Alternate 5	\$11,600.00	\$13,770.00	\$12,000.00
Alternate 6	\$15,700.00	\$11,030.00	\$7,000.00

Superintendent Kienitz updated the Board on the completion of the design and engineering of the Fedder's Alley Boardwalks and the near completion of phase II of the Winding Creek Cove Bank Stabilization Project.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached rules for Canada Park, allowing for leashed pets to access the trails.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached animal disposition request submitted by the Washington Park Zoo.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached job description for Seasonal Maintenance Custodians.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2019 budgets.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2019 capital requests.
- ❑ On a motion made by Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached special purchase request to purchase a one-ton dump truck.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with Save the Dunes for their June 1, 2019 Jammin with Save the Dunes event at the amphitheater and agreed to waive the rental fees in lieu of in-kind services they are providing to the Park Department.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the 2018 Adult Softball League Fees and Rules.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Marquette High School Use Agreement.
- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No 874 transferring jurisdiction of the Greenhouse in Washington Park from the Michigan City Redevelopment Commission to the Michigan City Park Department.

Superintendent Kienitz reported on maintenance completed at the skate park, the investigation of structural issues at the Senior Center, a new Meet on Mondays beach clean-up program, the zoo passing their annual USDA inspection, the fireworks on July 4th, the Old Lighthouse Museum's ribbon cutting for the exterior renovation project along with their 45th anniversary celebration and the 103rd anniversary of the Eastland Disaster this Saturday. Other events this Saturday include the Soccer in the Sand Tournament and the Cardboard Boat Races. The Girls World Series will be held July 25 through 29 and the upcoming Super Boat International Great Lakes Grand Prix August 2nd through 5th and the Taste of Michigan City on August 3rd and 4th.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$127,804.88.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved Payroll #13, 06/03/18 through 06/16/18, in the amount of \$86,191.39
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved Payroll #14, 06/17/18 through 06/30/18, in the amount of \$87,400.65.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations in the amount of \$25.00 from Diane Hack and in the amount of \$350.00 from Mindful Cloth and Press for a youth baseball sponsorship.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of charges to the department's credit card in the amount of \$974.21.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:02 p.m.



Shannon Eason, Assistant Superintendent



Larry Silvestri, Park Board Secretary