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The Michigan City Park and Recreation Board met in regular session on Wednesday, June 6, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri, Herrbach, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Abigale Thayer, City Recreation and Events Coordinator; Roman Panychevnyy, MoLoKo, Inc.; Bruce Manner, Michigan City Port Authority Board; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the May 16, 2018 Park Board meeting.

Superintendent Kienitz updated the Board on the Washington Park West Parking Lot, Fedder's Alley Boardwalks and Winding Creek Cove Projects.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Park Department's 2018 1st Quarter Report from the table.
- On a motion made by Mr. Herrbach, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Park Department's 2018 1st Quarter Report.
- On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Approval of Request for Quotes for North Pointe Pavilion Sign Pillar from the table.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Approval of Request for Quotes for North Pointe Pavilion Sign Pillar from the agenda.

- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Sunset Photography Class.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by the Michigan City Municipal Band to place a time capsule near the Guy Foreman Bicentennial Amphitheater to celebrate their 150th anniversary.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with MoLoKo, Inc. for a beach sports and music event in Washington Park on Saturday, June 23, 2018.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the attached Sheridan Beach Restoration License Agreement allowing for routine maintenance of restored areas.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Notice to Bidders for the Zoo Castle Preservation Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Special Purchase Request for (2) Toro Groundsmaster 7200 mowers.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 873 requesting the Common Council the revise an ordinance to expand the Port Authority's jurisdiction of property in Washington Park.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached revisions to the Off-Road Vehicle Policy.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted unanimously by the Board, the Board approved hosting the Cardboard Boat Races.

Superintendent Kienitz reported on the city's energy audit conducted by Energy Systems Group and their proposal for a new camera system at the zoo, Memorial Day in Washington Park, needed funding for the golf course, tree removal at Gardena and Tall Timbers parks, lifeguard training, open registration for City Kids Day Camp, the upcoming Adopt-a-Beach event, and the ribbon cutting ceremony for the Bismarck Hill project.

Superintendent Kienitz reported approximately 250 gallons of gas were stolen from Patriot Park costing the department \$697.50 and someone stole the letter "k" from the Washington Park entrance sign.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$86,065.19.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #11, 05/06/18 through 06/19/18, in the amount of \$62,739.98.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation in the amount of \$10,000.00 from the LaPorte County Convention and Visitors Bureau for the 2018 Great Lakes Grand Prix and approved payment of charges totaling \$4,075.83 charged to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:04 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason