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The Michigan City Park and Recreation Board met in regular session on Wednesday, April 18, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri, Herrbach, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Amber Poff, Friedman and Associates; Larry Spaeth, Dunescape; Bruce Manner, Michigan City Port Authority; Larry Beck and Jack Kniola, Great Lakers Auto Club; Tim Haas and Samuel Ozeh, Haas & Associates; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the April 4, 2018 Park Board meeting.

President Latchford asked if there are any quotes to be submitted for the Wolf Exhibit Rock Pool Project. There were none and he closed the submission period.

Attorney Poff opened and read the only quote received for the Wolf Exhibit Rock Pool Project submitted by Vertical Custom Creation in the amount of \$15,916.00.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the quote submitted by Vertical Custom Creation for the Wolf Exhibit Rock Pool Project contingent on review and approval by the Park Superintendent and the Park Board Attorney, and if the quote documents are in order, instructed the Park Superintendent to award the contract.

President Latchford asked if there are any quotes to be submitted for the Lion Exhibit Rock Work Project. There were none and he closed the submission period.

Attorney Poff opened and read the only quote received for the Lion Exhibit Rock Work Project submitted by Vertical Custom Creation in the amount of \$16,800.00.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the quote submitted by Vertical Custom Creation for the Lion Exhibit Rock Work Project contingent on review and approval by the Park Superintendent and the Park Board Attorney, and if the quote documents are in order, instructed the Park Superintendent to award the contract.

President Latchford asked if there are any quotes to be submitted for the Tiger Exhibit Rock Work Project. There were none and he closed the submission period.

Attorney Poff opened and read the only quote received for the Tiger Exhibit Rock Work Project submitted by Vertical Custom Creation in the amount of \$6,200.00.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the quote submitted by Vertical Custom Creation for the Tiger Exhibit Rock Work Project contingent on review and approval by the Park Superintendent and the Park Board Attorney, and if the quote documents are in order, instructed the Park Superintendent to award the contract.

Superintendent Kienitz updated the Park Board on the Fedder's Alley Boardwalk, Winding Creek Cove Phase II Bank Stabilization, and Monkey Island Assessment projects.

Tim Haas and Samuel Ozeh presented the final Monkey Island Assessment to the Board.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Quotes for the Zoo Generator Project.
- On a motion made by Mr. Freese, seconded by Mr. Herrbach and voted for unanimously by the Board, the Board approved the attached Bismarck Hill Trail Rules.

Superintendent Kienitz reported City Council funding for the Rotary Castle preservation project was approved by the City Council last night, the controlled burn on Bismarck Hill is scheduled for this Friday, the Old Lighthouse Museum restoration project will be completed in a few weeks, the Fallow Deer were moved to their new exhibit in the zoo today, the Michigan City Port Authority has offered to restripe the parking lots at the Old Lighthouse Museum and Millennium Plaza this spring, Sticker Saturday at the Senior Center's annual Trash 'n Treasure was successful, there will be a public workshop regarding the new west parking lot in Washington Park on May 3, 2018 at 5 pm in the Emergency Operation Center at City Hall, the Mayor's State of the City Address will be held in the Elston auditorium on May 30, 2018 from 6 to 8 pm and after the address the Mayor will host his 2nd "Mayor's Night Out" program and City Kids Day Camp registration is still open.

- ❑ On a motion made by Mr. Herrbach, seconded by Mr. Freese and voted for unanimously by the Board, the Board instructed Attorney Pichardo Nelson to draft a Resolution regarding the property swap between the Michigan City Park Board and Michigan City Port Authority.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$47,630.41.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #8, 03/25/18 through 04/07/18, in the amount of \$50,233.03.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:55 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason