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The Michigan City Park and Recreation Board met in regular session on Wednesday, February 21, 2018 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri, and Latchford (3)

Absent: Mr. Herrbach (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Abigale Thayer, Events and Recreation Coordinator; Jamie Huss, Zoo Director; Carol Spreitzer, Resident; Stan Maddox, WCOE Radio; and Andre Steele, ALCO TV.

Attorney Pichardo opened and read quotes received for 2018-2020 port-a-pot services from Johnson Johns in the amount of \$32,607.83 and from Johnny on the Spot in the amount of \$34,510.00.

Attorney Pichardo opened and read quotes received for 2018-2020 pest control services from Guardian in the amount of \$650.00 per month, from Hatfield Pest Control in the amount of \$285.00 per month and from Franklin Pest Solutions in the amount of \$427.00 per month. A Request for Quote was returned to sender addressed to Arrow Services.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the February 7, 2018 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the NSA/BPA contract for the use of Patriot Park.

Superintendent Kienitz updated the Board on the Fedder's Alley Boardwalk Project and the Winding Creek Cove Bank Stabilization Project.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Park Department's 2017 4th Quarter Report from the table.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Park Department's 2017 4th Quarter Report.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Park Department's 2017 Annual Report from the table.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Park Department's 2017 Annual Report.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Washington Park sign proposal from the table.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Washington Park sign proposal from the agenda.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the Washington Park Zoo 5-Year Strategic Plan.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Bids for the Sideline Concession Operation at Patriot Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2018 Michigan City Adult Softball League and Fees.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2018 City Kids Day Camp program and fees.

Park Superintendent Kienitz reported on the zoo castle assessment, the monkey island assessment, the traffic safety study, sand removal in Washington Park, updates to the South Course Pro Shop, a luncheon held at the Senior Center for park staff on February 15th, Edgewood's sweetheart luncheon with city staff; the Mayor's night out townhall meeting, and open registration for Youth and Adult softball and baseball.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$36,828.35.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #4, 01/28/18 through 02/10/18, in the amount of \$40,922.60.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the following donations from Michiana Lions Club in the amount of \$100.00 to the Washington Park Zoo, from Edgewood Dental in the amount of \$350.00 for sponsorship of a youth baseball team, from Brian Fryar, DDS in the amount of \$350.00 for sponsorship of a youth baseball team, From MC Chrysler in the amount of \$350.00 for sponsorship of a youth baseball team, from Holly's Restaurant in the amount of \$350.00 for sponsorship of a youth baseball team, and from LaPorte County Convention and Visitors Bureau in the amount of \$5,000.00 for the 2018 Super Boat International Great Lakes Grand Prix and the Board approved payment of charges on the department's credit card in the amount of \$274.66.

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:06 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason