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The Michigan City Park and Recreation Board met in regular session on Wednesday, January 18, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Larry Spaeth; Stephanie Arevalo, Alzheimer's Walk; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the January 4, 2017 Park Board meeting.

Park Superintendent Jeremy Kienitz gave a final presentation of the Park Department's 5-Year Master Plan.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and vote for unanimously by the Board, the Board approved submission of the Park Departments 5-Year Master Plan to the Indiana Department of Natural Resources. The Board instructed Assistant Superintendent Shannon Eason to address the DNR's question of how we address pedestrian and bicycle access across major roads and highways and add the answers to the final submission.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the elevator service agreements from the table.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the elevator service agreements after discussion regarding testing and an extended warranty period.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the 2017 Michigan City Food Truck Festival from the table.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the 2017 Food Truck Festival in Washington Park on Memorial Day weekend.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2017 dance class program and fees contingent on the instructor signing a hold harmless agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached event request submitted by the Alzheimer's Association for the 2017 Walk to End Alzheimer's in Washington Park on September 23, 2017.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board rejected both bids submitted on January 4, 2017 for the Bismarck Hill Restoration Project.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Notice to Bidders and bid documents for the Bismarck Hill Restoration Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Assurance of Accessibility Compliance with the Architectural Barriers Act of 1968 (as amended) and Section 504 of the Rehabilitation Act of 1973 (as amended) and Title II of the Americans with Disabilities Act of 1990 (as amended) to insert into the Park Department's 5-Year Master Plan.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 852 adopting the Park Departments 2017-2021 5-Year Master Plan.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached capital funding request to purchase a UTV for use by the lifeguards, Fire Department and Police Department.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached capital funding request to purchase an ADA accessible walkway system to access the beach from the parking lot of the Senior Center.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the purchase of an equipment trailer and chemical storage locker, at an amount not to exceed \$5,000.00 to be used as match for a Five Star Urban


Waters Restoration grant being submitted by Tryon Farms to extend the Michigan City High School Learning Service Project for two additional school years and agreed to submit the attached letter of support.


- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached request submitted by Shannon Eason to transfer excess funds from the Winding Creek Forestry Management Project to the Hansen Park Restoration Project to purchase trees.

Park Superintendent Jeremy Kienitz reported a public input session will be held tomorrow night at 6 pm at the Michigan City Police Department's community room for the Walker Street Playground Renovation Project, a stakeholder meeting to discuss the repair or replacement of the Franklin Street bridge will be held at the Port Authority on January 26, 2017 at 10:30 a.m., we are trying to schedule a date to hold a workshop with the Michigan City Redevelopment Commission to discuss the Washington Park Master Plan, the Karstens Chili Cook Off will be held on January 18, 2017 at the Elks Lodge, and the Lakefront Safety Committee is working with the High School's AK Smith Center to fabricate posts to mount life rings along Trail Creek from Millennium Plaza to the Coast Guard Station.

Mr. Kienitz reported someone stole a giraffe light display from the zoo gates on Lake Shore Drive and a police report was filed.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$63,268.26.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #1, 12/18/16 through 12/31/16, in the amount of \$39,761.21.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted the donation of baseball equipment from Queen of All Saints School.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:34 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason