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The Michigan City Park and Recreation Board met in regular session on Wednesday, January 4, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Alex Blackshire, Chicago Food Truck Fest; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board elected Mr. Chatfield as the 2017 Park Board President.
- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board elected Mr. Freese as the 2017 Park Board Vice President.
- On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board elected Mr. Silvestri as the 2017 Park Board Secretary.

Mr. Latchford accepted liaison appointment to the Planning Commission, Mr. Freese accepted the liaison appointment to the Port Authority Board and Mr. Silvestri accepted the liaison appointment to the Zoo Society Board.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the December 21, 2016 Park Board meeting.

President Chris Chatfield asked if there were any quotes to be submitted for the Bismarck Hill Restoration Project. There were no submissions.

Park Board Attorney Nelson Pichardo opened a quote received from Cardno, Inc. of Walkerton, Indiana and read the following quote:

Base bid \$412,780.00

Park Board Attorney Nelson Pichardo opened the one quote received from Applied Ecological Services, Inc. of Brodhead, Wisconsin and read the following quote:

Base bid \$537,841.80

The bids will be held over for review.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the elevator service agreements from the table.

Superintendent Kienitz reported Otis Elevator will conduct testing on the elevator at North Pointe Pavilion next week.

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board tabled the elevator service agreements.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached quote submitted by Deutscher Construction for the construction of a block aviary building at the zoo in the amount of \$28,000.00.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Agreement between Owner and Contractor with Deutscher Construction for the construction of a block aviary building at the zoo and issued a Notice to Proceed with the project.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted the attached quote submitted by Deutscher Construction for the construction of a workshop building at the zoo in the amount of \$74,600.00 and approved the attached Agreement between Owner and Contractor and issued a Notice to Proceed.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached preliminary design for the Walker Street Playground Renovation Project.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached agreement with Melrose Pyrotechnics, Inc. for the July 4, 2017 fireworks display in Washington Park.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the 2017 Michigan City Food Truck Fest event request.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached notice of encroachment lease to the new owner of the Yacht Club in Washington Park.


Superintendent Kienitz reported the first public input session for the Walker Street Renovation Project will be held on Thursday, January 19, 2017 at 6 pm in the community room at the Michigan City Police Department, Greens Superintendent Randy Durham has been assisting Police Chief Swistek in creating a fertilizer program for the new police facility, a great article about the Festival of Holiday Lights was featured in the Post Tribune, we are working on the ice rink and hope to have it open for skating in a few days, and the last night for the Festival of Holiday Lights will be this Sunday, January 8, 2017. Mr. Kienitz asked President Chatfield to participate in a workshop with himself, City Planner Craig Phillips and Don Babcock of the Michigan City Redevelopment Commission to prioritize projects in the Washington Park Master Plan and the Lake Michigan Gateway Implementation Strategy and discuss funding projects.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #26, 12/04/16 through 12/17/16, in the amount of \$44,146.93.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Senior Center Fund 1301/0806			
Decrease account no. 01 411.016	Overtime		\$614.90
Increase account no. 01 411.001	Salaries		\$614.90

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:03 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason