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The Michigan City Park and Recreation Board met in regular session on Wednesday, December 20, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese, Silvestri, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Larry Spaeth; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the December 6, 2017 Park Board meeting.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached conceptual design layout for the Fedder's Alley Boardwalks.

Superintendent Kienitz updated the Board on the progress of the Old Lighthouse Museum project.

Assistant Superintendent Eason updated the Board on the progress of phase II of the Winding Creek Cove Best Management Practices Demonstration project and asked the Board to approve Amendment 1 to the grant agreement extending the project deadline by 18 months.

- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board instructed Mrs. Eason to electronically sign the attached Amendment 1 to the Lake Michigan Coastal Program grant agreement, extending the grant deadline for 18 months.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted the quote submitted by Green Leaves Tree Service in the amount of \$8,800.00 for emergency tree removal at the zoo.


- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2018 Michigan City Municipal Band schedule.

Attorney Pichardo stated he is still working with the Michigan City Redevelopment Commission's attorney regarding an MOU for the Washington Park traffic circle, lighting and parking lot projects.

Superintendent Kienitz stated the title search is still not complete for the traffic circle and parking lot projects and the zoo passed their USDA annual inspection with no violations. Mr. Kienitz reported Michigan City Forester Amanda Glanz released the 2017 annual tree report. Mr. Kienitz thanked Amanda and her department for all of their assistance with trees on park property in 2017. Mr. Kienitz thanked Mr. Chatfield for his hard work and dedication on the Park Board. Mr. Kienitz reported 2 snowman light displays were stolen from Washington Park with an estimated value of \$800.00.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$74,748.51.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #25, 11/19/17 through 12/02/17, in the amount of \$41,990.45.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$18,067.11 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$2,147.43 charged to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:33 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary