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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 15, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese, Silvestri, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Dave DeLau and Paul Richey, P.R.'s Lawn Care, Inc.; Larry Spaeth; Bruce Manner, Michigan City Port Authority Board; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the November 1, 2017 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board removed the 2017 3rd Quarter Report from the table.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2017 3rd Quarter Report.
- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted the quote submitted by DeLau Landscaping for Millennium Plaza Landscaping Services. DeLau merged with P.R. Lawn Care, Inc. after the quote was submitted. The Park Board awarded the attached contract to P.R. Lawn Care, Inc. for the years 2018 through 2020.

Attorney Pichardo asked P.R.'s Lawn Care, Inc. to submit an EEO Packet. The original quote contained an EEO Packet from DeLau's Landscape Maintenance, Inc.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 869 transferring money in the Park Maintenance Fund 2056 505.

Superintendent Kienitz reported on the Washington Park traffic circle project, the new shelter donated by the Michigan City Exchange Club in Fedder's Alley, phase II of the Winding Creek Cove project, the zoo Fallow Deer barn project; the completion of the Aetna pipeline project in Patriot Park; INDOT's withdraw of their request for a mitigation project at Patriot Park; the Old Lighthouse Museum renovation project; and the deadline of 12/01/17 for submitting applications for the new Event and Recreation Coordinator position. There was damage to the bollards at Adams Park from a vehicle accident. A police report was filed and the driver has been identified.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$43,362.82.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #23, 10/22/17 through 11/04/17, in the amount of \$46,449.36.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$3,302.10 out of the Zoo Endowment Fund and approved the following minor transfers:

Park Maintenance Fund 2056 505

Decrease account 423.021	Repair Parts	\$ 700.00
Decrease account 436.010	Repair & Maintenance Bldgs	\$ 40.00
Decrease account 436.020	Repair & Maintenance Equip	\$ 128.00
Decrease account 437.020	Equipment Rental	\$ 100.00
Increase account 423.031	Small Tools	\$ 700.00
Increase account 439.090	Contractual Services	\$ 268.00

Recreation Fund 2056 503

Decrease account 423.033	Pesticides & Chemicals	\$4,000.44
Increase account 422.032	Medical Supplies	\$.44
Increase account 423.031	Small Tools	\$4,000.00

Zoo Fund 2056 504

Decrease account 435.030	Utilities Heat	\$ 350.00
Decrease account 436.010	Repair & Maintenance Bldgs	\$ 6.01
Increase account 435.040	Utilities Water	\$ 350.00
Increase account 436.020	Repair & Maintenance Equip	\$ 6.01

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:37 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason