



100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, October 4, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese, Silvestri, and Latchford (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the September 20, 2017 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached trail route through park property at 2011 E. Highway 12 for phase III of the Singing Sands Trail.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese, and voted for unanimously by the Board, the Board approved the attached administrative 2018 & 2019 fees and contracts.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 866 transferring money in Zoo Fund 1301/0804.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 867 transferring money in Park Concession Fund 1315/0000.

Superintendent Kienitz reported the MOU with Michigan City Area Schools was signed and students will begin invasive species control in Fedder's Alley on November 1st, a scope meeting was held on the Fedder's Alley Boardwalk Project, construction on the Old Lighthouse Museum

will begin mid-October, and there were no amendments made to our 2018 budgets by the Council Finance Committee or the City Council.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #20, 09/10/17 through 09/23/17, in the amount of \$56,008.87.
- ❑ On a motion made by Mr. Silvestri, second by Mr. Freese and voted for unanimously by the Board, the Board approved the following financial report:

Gifts and Donations

Unity Foundation Grant for Recycling Program at the Zoo	\$2,360.00
Unity Foundation Grant for trailer and chemical storage locker	\$1,150.00

Minor Transfers

Zoo Fund 1301/0804

Decrease account no. 01 412.023	Buy Back Vacation	\$ 287.29
Decrease account no. 02 422.021	Gasoline	\$1,900.00
Decrease account no. 03 432.004	Telephone	\$1,000.00
Decrease account no. 03 435.005	Sewer	\$1,800.00
Increase account no. 01 412.022	Vacation Bonus	\$ 287.29
Increase account no. 02 422.034	Zoo Food	\$1,900.00
Increase account no. 03 439.011	Contractual Services	\$1,000.00
Increase account no. 03 435.004	Water Service	\$1,800.00

Park Maintenance Fund 1301/0805

Decrease account no. 01 412.023	Buy Back Vacation	\$1,048.00
Increase account no. 01 411.016	Overtime	\$1,048.00

Golf Fund 1314/0000

Decrease account no. 02 422.021	Gasoline	\$1,200.00
Increase account no. 02 423.003	Small Tools	\$1,200.00

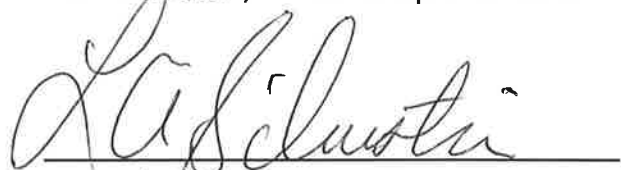
Zoo Endowment invoices totaling \$266.05

Credit card charges totaling \$1,302.10

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:30 p.m.



Shannon Eason, Assistant Superintendent



Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason