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**The Michigan City Park and Recreation Board** met in regular session on Thursday, May 18, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Freese, Silvestri, and Latchford (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; David Smith; Savannah Cauthron, Kamare Dunlap; Micheaela Hawthorne, and Mackenzie Connelison, MCHS students; Stephanie Dege, Victoria Gray and Andy Jasicki, MCHS teachers; Allison Warkentien; Jim and Karen Retseck, Michigan City Historical Society; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the May 3, 2017 Park Board meeting.

The Michigan City High School Wolves Environmental Restoration Team did a presentation of their Hansen Park Restoration Project.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Windy City Kites MOU from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Windy City Kites MOU from the agenda.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved only item 2 under Terms of the attached Second Amendment to Lease with Fire and Water, LLC.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted the quote submitted by Sportsfields, Inc. to recrown the four lit fields at Patriot Park in the amount of \$36,600.00.


- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Notice to Proceed and contract with Sportfields, Inc. for the Patriot Park Field Recrowning Project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the Park Department's 2017 1<sup>st</sup> Quarter Report.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Location Release with Anchor Films.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Michigan City Historical Society's request to paint the Old Lighthouse white.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Quotes for the Zoo Seasonal Avian Exhibit Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached MCHS Golf Team Course Usage Agreement and the MCHS Golf Team Volunteer Program with the requirement that each athlete signs a Hold Harmless Agreement at the beginning of each season.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 856 transferring money in Zoo Fund 1301/0804.

Superintendent Kienitz reported registration for City Kids Day Camp is still open, attendance at the zoo is up over 2,000 visitors compared to last year, the furniture has been placed at North Pointe Pavilion, Fire and Water Restaurant will open this weekend, the zoo aviary building and workshop should be completed by next week, the electric and water and sewer projects at the Discovery Center have been completed, the forestry restoration project at Winding Creek Cove Park has been completed, our new beach location marking system has been installed, the equipment for the Walker Street Playground Renovation Project has been ordered and work will begin in the next few weeks, the audio system at North Pointe Pavilion is being installed and should be operational by Memorial Day weekend, the landscaping around the electric panels at North Pointe Pavilion should be completed by Memorial Day weekend, the door strikes in the offices at North Pointe Pavilion will be installed next week, the south pro shop got a makeover and looks great, and Zoo Director Jamie Huss and the Washington Park Lifeguard Team were recipients of LaPorte County Convention and Visitors Bureau's "Recognition of Service Excellence" award.

Superintendent Kienitz report a piece of the new play equipment at Pullman Park was vandalized.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$155,922.71.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #10, 04/23/17 through 05/06/17, in the amount of \$55,904.76.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation to sponsor the 2017 parade, in the amount of \$3,000.00, from Horizon Bank.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$77,340.00 out of the Zoo Endowment Fund to Deutscher Construction in the amount of \$25,500.00 on 04/19/17 for the zoo aviary building and zoo workshop, to Deutscher Construction in the amount of \$51,840 on 05/18/17 for the zoo aviary building and zoo workshop, and to Current Electric on 05/18/17 in the amount of \$6,447.33 for zoo generators.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board approved payment of charges to the Park Department's credit card in the amount of \$2,083.88.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:30 p.m.

  
Shannon Eason, Assistant Superintendent

  
Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason