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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, April 19, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Freese, Silvestri, and Latchford (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Larry Spaeth; Allison Wancementien; Bruce Manner, Port Authority Board; Sergio Kochergin; Rob Johnson; Sarah Weaver; Jeff Eason; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the April 5, 2017 Park Board meeting.

President Chatfield asked if there were any quotes to be submitted for the purchase of a John Deere Bunker Rake. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from JW Turf on April 18, 2017 at 10:55 p.m. and read the base quote amount of \$13,498.64.

- On a motion by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board instructed Superintendent Kienitz to review the quote packet and, if complete, to accept the quote from JW Turf and order the bunker rake.

President Chatfield asked if there were any quotes to be submitted for the purchase of 22 new golf carts. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from Midwest Golf & Turf on April 19, 2017 at 1:30 pm and read the base quote amount of \$59,400.00.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board instructed Superintendent Kienitz to review the quote, and if complete, to purchase the golf carts.

President Chatfield asked if there were any quotes to be submitted for re-crowning the fields at Patriot Park. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from Sportfields, Inc. on April 19, 2017 at 10:15 am and read the following base quote amounts; Karstens Field \$8,500.00, LaRocco Field \$8,500.00, Duneland Field \$8,500.00, Bannwart Field \$9,800.00 and Doyle Field \$9,800.00.

- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board agreed to submit a Resolution to the City Council seeking additional funding to complete all five fields.

President Chatfield asked if there were any quotes to be submitted for electrical upgrades at North Pointe Pavilion. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from Marquiss Electric on April 19, 2017 at 10:30 am and read the base quote amount of \$6,393.00.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board rejected the quote submitted by Marquiss Electric.

President Chatfield asked if there were any quotes to be submitted for the purchase and installation of an audio system at North Pointe Pavilion. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from Advanced Communications on April 18, 2017 at 1:10 pm and read the base quote amount of \$40,645.00.

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board instructed the Superintendent to review the quote, and if complete, move forward with the project.

Superintendent Kienitz reported the Michigan City Redevelopment Commission approved the RFQ for engineering services for the new Washington Park Entrance Project and Craig Phillips sent the RFQ out earlier this week.

Superintendent Kienitz reported the RFP was sent out and is due in June.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the Memorandum of Understanding with Windy City Kites.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the quote submitted by Deutscher Construction in the amount of \$106,500.00 for the Walker Street Playground Project and approved the attached construction contract and notice to proceed.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Michigan City Area School's summer feeding program at Tall Timbers Park, Joe Hawkins Memorial Park and Gardena Park.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the agreement with Dh2w for the Old Lighthouse Museum Project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with the LaPorte County Convention and Visitors Bureau for the 2017 Super Boat International Great Lakes Grand Prix.

Superintendent Kienitz reported on City Kids Day Camp registration, youth baseball and softball registration, the Senior Center's Trivia Night event, spring cleanup and beach sanitizing, preparing the Oasis Splash Park for opening this season, seasonal staff, the Board of Works approval for the parade, and the upcoming Franklin Street Bridge stakeholder meeting.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$79,561.60.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #8, 03/26/17 through 04/08/17, in the amount of \$46,700.44.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board the accepted donations from Carpet Town, Holly's Restaurant and Just for Fun DJ Service in the amount of \$350.00 each for team sponsorship, approved payment of invoices totaling \$1,358.70 out of the Zoo Endowment Fund, approved payment of invoices through the April 19, 2017 Board of Works meeting totaling \$19,623.42, and approved charges totaling \$531.18 charged to the department's credit card.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:10 p.m.



Shannon Eason, Assistant Superintendent



Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason