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The Michigan City Park and Recreation Board met in regular session on Wednesday, April 5, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese, and Silvestri (3)

Absent: Mr. Latchford (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Roger Potratz, Dh2w; Jim and Karen Retseck, Michigan City Historical Society; Janet Wartman, American Cancer Society; John Collins, Bill McLindan, Dunescape Construction Service; Sarah Zawacki; Rob Johnson; Sarah Johnson; Sergio Kochergin; Vincent Emanuele; Sarah Weaver; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the March 15, 2017 Park Board meeting.

President Chatfield asked if there were any quotes to be submitted for the purchase and installation of ticket windows at North Pointe Pavilion. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened the only quote received from Meyer Glass and Mirror on 04/06/17 at 10:22 am in the amount of \$3,000.00.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board instructed Superintendent Kienitz and Attorney Pichardo to review the quote and if the documents are in order to enter into a service agreement and issue a Notice to Proceed.

President Chatfield if there were any quotes to be submitted for the Walker Street Playground Renovation Project. There were no submissions and President Chatfield closed the submission period.

Attorney Pichardo opened a quote received from Snider Recreation, Inc. on 04/05/17 at 1:13 p.m. with a base quote of \$149,500.00 and an alternate 1 quote of \$15,500.00. Attorney Pichardo opened a quote submitted by Deutscher Construction on 04/04/17 at 2:59 p.m. with a base quote of \$106,500, an alternate 1 quote of \$23,500.00 and an alternate 2 quote of \$9,200.00.

The Walker Street Playground Renovation Project quotes were held over for review.

Superintendent Kienitz handed out the attached draft Request for Qualifications for the Washington Park traffic circle and entrance and asked the Board to review it and provide feedback by noon on April 10, 2017.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the 2017 City by the Lake Triathlon.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached proposal submitted by Roger Potratz of Dh2w for the engineering of exterior repairs to the Old Lighthouse Museum.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached request submitted by the American Cancer Society to have a SAG stop near the amphitheater in Washington Park for a bike ride on June 24, 2017. Blue Chip will have their food truck on site and will be donating food and beverages to the bike riders. Attorney Pichardo recommended the American Cancer Society sign a hold harmless agreement for the event.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Request for Quotes for 22 new golf carts.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Proposals for the Bismarck Hill Adventure Park Project.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Proposals for a new John Deere Bunker Rake.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Request for Proposals for Electrical Upgrades at North Pointe Pavilion.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Request for Proposals for Patriot Park Field Recrowning.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Proposals for a New Audio System at North Pointe Pavilion.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2017 Michigan City Patriotic Parade applications and sponsorship packages.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Alcohol Catering Permit Application for the North Pointe Pavilion.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached amended Resolution No. 853.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board approved the attached Adult Flag Football league and fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached youth track program and fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Paint on the Patio program and fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached amendment to the Fire and Water Concession Lease.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Sponsorship Agreement with the LaPorte County Convention and Visitors Bureau for the 2017 Super Boat International Great Lakes Grand Prix.

Park Superintendent Jeremy Kienitz reported we are currently accepting City Kids Day Camp and youth softball and baseball registrations, Sticker Saturday was held on March 25th and was successful, the city is moving forward with a new website, a group toured the greenhouse building and discussed storage options, the wet fields at Patriot Park are making it difficult to begin the soccer season, the NIPSCO pipeline project at Patriot Park will begin on April 10, 2017, the Lakefront Safety Committee is looking at emergency call boxes for the pier, and

Superintendent Kienitz updated the Board on the progress of the Bismarck Hill Restoration Project.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$32,688.30.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #6, 02/26/17 through 03/11/17, in the amount of \$37,636.40.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #7, 03/12/17 through 03/25/17, in the amount of \$41,085.11.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation from Summitt Contractor Supply in the amount of \$350.00 for a youth baseball team sponsorship.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,358.70 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 7:26 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason