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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, December 21, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Bruce Manner, Michigan City Port Authority; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the December 7, 2016 Park Board meeting.

President Chris Chatfield asked if there were any quotes to be submitted for the Zoo Workshop Project. There were no submissions and Mr. Chatfield closed the submission period.

Park Board Attorney Nelson Pichardo opened one quote received from Deutscher Construction, LLC and read the following quote:

Base bid \$74,600.00

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the quote to their January 4, 2016 meeting for review and recommendation by Attorney Nelson.

President Chris Chatfield asked if there were any quotes to be submitted for the Zoo Aviary Building Project. There were no submissions and Mr. Chatfield closed the submission period.

Park Board Attorney Nelson Pichardo opened one quote received from Deutscher Construction, LLC and read the following quote:

Base bid \$28,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the quote to their January 4, 2016 meeting for review and recommendation by Attorney Nelson.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the 2017 zoo hours, fees, programs and agreements from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2017 zoo hours, fees, programs and agreements.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request from the Michigan City Fire Department to host the Hoosier Burn Camp for kids in Washington Park on Sunday, July 9, 2017 and agreed to waive all fees.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with the Town of Trail Creek for use of the baseball fields.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted a quote from Pro Pump and Controls to repair the irrigation pumps at the south golf course in the amount of \$74,958.00. The alternate quote for software in the amount of \$6,783.00 was rejected.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese, and voted for unanimously by the Board, the Board tabled the Elevator Service Agreements.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board instructed Superintendent Kienitz to schedule a test of the elevator with Otis.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2017 youth baseball and softball leagues and fees.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the request for exemption from the City Local Hiring Ordinance submitted by Applied Ecological Services.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 851 transferring money in Park Maintenance Fund 1301/0805.

Park Superintendent Jeremy Kienitz reported Gariup Construction's punch list has been completed for the North Pointe Pavilion with the exception of some exterior room signs that cannot be installed until the spring, the park maintenance staff helped other City crews plow snow last weekend, the possibly of moving City Hall if a developer requests the current property, additional capital requests will be brought before the Park Board in January 2017 for a new lifeguard vehicle, ADA ramp for the beach near the Senior Center and upgrades to North Pointe Pavilion, and the renovation project at Gardena Park has been completed.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$83,269.25.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #25, 11/20/16 through 12/03/16, in the amount of \$43,701.34.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted a donation from the Festival of Holiday Lights in the amount of \$75.87.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:53 p.m.

  
Shannon Eason, Assistant Superintendent

  
Phil Freese, Park Board Secretary

Minutes prepared by Shannon Eason