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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 22, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese and Silvestri (3)

Absent: Mr. Latchford (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Shaw Friedman, Park Board Attorney; Larry Spaeth; Patrick Donoghue; Ken Milo; Gary Wroblewski; Sharon Carnes, City Council; Joel Baldin and Andrew Trimble, Hitchcock Design Group; Pat Boy, City Council; Joanne and Dale Engquist; Skyler York, Craig Phillips, and Aaron Borngraber, City Planning Department; Kathy Munnis; Ross Balling, EVP Academies; Don Przybylinski, City Council; Don Babcock, Michigan City Redevelopment Commission; Gabrielle Gonzalez, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the November 2, 2016 Park Board meeting.

Joel Baldin of Hitchcock Design Group presented the Washington Park Master Plan.

Ross Balling of EVP Academies commended the Park Department for this great plan. He suggested the plan should include widening the sidewalk between North Pointe Pavilion and the beach to allow for at least four people to be able to walk side by side in this very congested area.

Michigan City Redevelopment Commission President Don Babcock stated the construction of the North Pointe Pavilion was a great accomplishment. Mr. Babcock asked if the Washington Park Master Plan could address the expected economic impact to the city from the multi-million dollar investments outlined in the master plan. Mr. Babcock believes renovation of the interior of the Senior Center, to capitalize on the beach views, could be done quickly with a modest investment.

City Councilman Don Przybylinski complimented the Park Board for their hard work and effort to develop the Washington Park Master Plan. Mr. Przybylinski asked the Park Board to include

lighting for the Victorious Peace Monument in the plan. Colored LED lighting could be changed for different holidays and seasons. Mr. Przybylinski would support funding, if available, for the master plan at a council level.

President Chatfield asked if anyone would like to submit a quote for the Winding Creek Cove Forestry Project. There were no submissions and Mr. Chatfield closed the submission period.

Attorney Shaw Friedman opened one quote received from Allen Landscape in Highland, LLC for the Winding Creek Cove Forestry Management Project.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board referred the quote submitted by Allen Landscape in Highland, LLC to Superintendent Kienitz for review and recommendation at their meeting on December 7, 2016.

Park Board President Chris Chatfield opened the floor to the third and final public input session for the Michigan City Park and Recreation Department's 2017-2021 Master Plan.

Dale Engquist of the Shirley Heinze Land Trust expressed an interest in Mott's Woods. The Master Plan reads "this preserve cannot be developed and offers no future recreational opportunities. The Park Department should investigate donating this parcel." Mr. Engquist stated the Shirley Heinze Land Trust would likely accept a donation of this property and they have the resources to restore and maintain it as a nature preserve in accordance with the deed restrictions.

President Chatfield asked Mr. Engquist to meet with Park Superintendent Jeremy Kienitz to explore the possibility of the city donating the property to the Shirley Heinz Land Trust.

Mr. Kienitz stated the Master Plan draft was posted on our website on November 3, 2016 and the park staff received no comments.

President Chatfield asked for additional comments; there were none and he closed the public input session.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department's 2017 and 2018 fees and agreements from the table.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached fees and agreements for 2017 and 2018.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the attached request submitted by Arcadis to install a ground water monitoring well on park property at 2011 E. U. S. Highway 12.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Restoration License Agreement with Kim Stephens of 1410 Lake Shore Drive, Michigan City, Indiana.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the 2017 schedule submitted by Ross Balling of EVP Academies, LLC and voted to table the agreement to the December 7, 2016 meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the submission of the attached Application for Funding to the Indiana Department of Environmental Management for a 2017 Beach Act Grant to fund our annual water quality testing and public notification program.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Quotes for the south golf course pump rebuilding project.
- ❑ On a motion made by Mr. Silvestri, second by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Applied Ecological Services to create the project scope and specifications for the Bismarck Hill Restoration project and approved the attached terms and conditions.

Park Superintendent Jeremy Kienitz reported leaf cleanup is underway at Gardena Park, the Gardena Playground Renovation Project is on schedule and we'll be planning a ribbon cutting ceremony in the future, the Scott family was very pleased with the care taken while redesigning the Kenneth Scott Memorial at Gardena Park, Patriot Park has been winterized and we are trying to formulate a plan for beautification at the facility including planting new trees, the Festival of Holiday Lights will be held at the Senior Center from 4-6 pm on Saturday, December 3, 2016, we are researching a new lifeguard vehicle for the 2017 season, and someone kicked in the door of the lifeguard tower.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$61,043.18.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #23, 10/23/16 through 11/05/16, in the amount of \$46,264.27.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

MAINTENANCE FUND 1301/0805

Decrease account no. 03 436.001	Building Repairs and Maintenance	\$1,000.00
Increase account no. 03 439.011	Contractual Services	\$1,000.00

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$2,040.60 out of the Zoo Endowment Fund.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$53.00 charged to the department's credit card.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:40 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Minutes prepared by Shannon Eason