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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 2, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Bruce Manner, Michigan City Port Authority; Lauren Zielke, NIPSCO; Aaron Borngaber, Associate City Planner; Skyler York, Assistant City Planner; Craig Phillips, City Planner; John Rossman, Otis Elevator Company; Kalon Kubik, Mayor's Office; Donovan Garletts; Gabrielle Gonzalez; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the October 19, 2016 Park Board meeting.

John Rossman of Otis Elevator Company gave the Park Board an update on the elevator at North Pointe Pavilion. The speed of the elevator was reduced and there have been no issues since then. Mr. Rossman agreed to either extend the warranty period or suspend payments for service and he will outline that in a maintenance agreement and forward it to Mr. Kienitz.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted a quote submitted by Lakeshore Ford for a Ford SUV in the amount of \$27,421.00 and a Ford F-250 with a snow plow in the amount of \$33,576.00.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the NIPSCO easement request from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached NIPSCO easement request for property at Patriot Park.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Park Department's 2016 3rd quarter report from the table.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Park Department 2016 3rd quarter report.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for by Mr. Chatfield, the Board agreed to seek funding from the Michigan City Redevelopment Commission to create a project scope and specifications for restoration work on Bismarck Hill and funding to complete the restoration work. Mr. Silvestri recused himself from the vote.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the Park Department's 2017/2018 fees and agreements.

Park Superintendent Jeremy Kienitz presented the first draft of the Park Department's Five Year Master Plan.

President Chatfield opened the floor to public input on the Master Plan.

Donovan Garletts commented Canada Park is underutilized. He lives in that neighborhood and rarely sees anyone in the park. Mr. Garletts would like the Park Board to consider turning the park into a no-leash dog park. Mr. Garletts estimates the price of fencing to be around \$15,000.00. Mr. Garletts stated he would volunteer his time to paint the wall and remove the backstop fencing. This would be a great amenity on the north side of the city for a small investment.

Bruce Manner of the Michigan City Port Authority reported their department recently completed a comprehensive property assessment of their properties. Mr. Manner believes part of the exit drive in Washington Park, across from the marina belongs to the Port Authority and not the Park Department and he asked the Park Board to keep that in mind while working on the Washington Park Master Plan.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Quotes for Phase IV of the Winding Creek Cove Best Management Practices Demonstration Project for forestry management.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 848 transferring money in Zoo Fund 1301/0804.

Park Superintendent Jeremy Kienitz reported the WPA assessments will begin next week, life rings have been installed along the pier and Trail Creek, the first stakeholder meeting regarding the Franklin Street bridge will be held next week, and the North Pointe Pavilion has been winterized and the furniture stored and maintenance staff are working on cleaning the floor on the upper level.

Mr. Kienitz reported a port a pot at Hansen Park was blown up with an explosive device costing us a \$500.00 insurance deductible and someone kicked in the door on the lifeguard tower resulting in \$400.00 worth of damage.


- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$26,925.26.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #22, 10/09/16 through 1022/16, in the amount of \$48,394.47.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted a donation in the amount of \$1,400.00 from the Unity Foundation of LaPorte County to purchase a new beach wheelchair.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Zoo Fund 1301/0804

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|---------------------------------|--------------------|------------|
| Decrease account no. 02 422.021 | Gasoline | \$2,300.00 |
| Increase account no. 02 422.031 | Household Supplies | \$2,300.00 |

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,295.00 charged to the Department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:29 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary