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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, September 7, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Nelson Pichardo, Park Board Attorney; Shaw Friedman, Friedman and Associates; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the August 17, 2016 Park Board meeting.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Sheridan Beach Restoration Project and Beach Access Pathway Licenses for 1202, 1206 and 1210 Lake Shore Drive.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2016/2017 Adult Volleyball League and fees.
- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board approved submission of the attached grant application to the Indiana DNR Lake Michigan Coastal Program for the design and engineering of two elevated boardwalks in Fedder's Alley in Washington Park.

Park Superintendent Jeremy Kienitz reported Gariup Construction is working on warranty issues at North Pointe Pavilion, the Washington Park parking operation is now closed during the week and will close on September 11, 2016 for the season, the maintenance staff has completed the demolition of Gardena playground, a tree was cut down in Washington Park after starting on fire from hot coals which were dumped at its base, the pending field use agreement with the Town of Trail Creek, the Washington Park Master Plan will be presented at the Michigan City

Redevelopment Commission meeting on September 12, 2016. Mr. Kienitz reported stakeholder interviews for the 2017-2021 Park Master Plan will be held on September 12 and 13, 2016. Mr. Kienitz reported someone took apart some of the play equipment at Pullman Park. Our maintenance staff was able to repair it at no cost to the department.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$46,500.66.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #17, 07/31/16 through 08/13/16, in the amount of \$82,140.41.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #18, 08/14/16 through 08/27/16, in the amount of \$62,148.06.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved a donation in the amount of \$200.00 from MC Striker's Adult Soccer for soccer field maintenance.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Maintenance Fund 1301/0805

Decrease account no. 03 435.003	Heat/Bottled Gas	\$1,000.00
Decrease account no. 03 435.007	Landfill Charges	\$4,500.00
Increase account no. 03 435.004	Water	\$3,000.00
Increase account no. 03 435.005	Sewer	\$ 250.00
Increase account no. 03 439.011	Contractual Services	\$2,250.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Golf Fund 1314/0000

Decrease account no. 02 422.025	Diesel	\$3,000.00
Increase account no. 02 422.035	Misc. Other Supplies	\$3,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Admin Fund 1301/0802

Decrease account no. 01 411.014    Seasonal Salaries Wages    \$ 500.00

Increase account no. 01 411.016    Overtime    \$ 500.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved invoices totaling \$74,398.39 paid through the September 7, 2016 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:40 p.m.

  
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Shannon Eason, Assistant Superintendent

  
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Phil Freese, Park Board Secretary

Minutes prepared by Shannon Eason