



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, August 3, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese and Silvestri (3)

Absent: Mr. Chatfield (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Bruce Manner, Michigan City Port Authority; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the July 20, 2016 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the Park Department's 2016 2nd Quarter Report.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached zoo part time maintenance craftsman job description.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the donation of a jet ski from Steve Thomas for the lifeguard operation.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Resolution No. 839 transferring money in the Concession Fund 1315/0000.

Park Superintendent Jeremy Kienitz reported on the punch list for the North Pointe Pavilion, a maintenance agreement he is reviewing regarding the elevator from Otis, training sessions with Michigan City Fire Department and the Washington Park Lifeguard Team, progress made by the pier safety committee and a grant in the amount of \$12,000 received from Arcelor

Mittal for safety equipment, a presentation on the city's energy audit at the next Park Board meeting, the Superboat International Great Lake Grand Prix, and the City by the Lake Triathlon.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$45,026.67
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #15, 07/03/16 through 07/16/16, in the amount of \$87,740.48.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Fund 1314/0000 Golf

Decrease account no. 02 422.021	Gasoline	\$9,000.00
Increase account no. 02 423.003	Small Tools	\$9,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$11,075.00 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$22,485.00 paid through the 08/01/16 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:43 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Minutes prepared by Shannon Eason