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The Michigan City Park and Recreation Board met in regular session on Wednesday, March 16, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Adam Deutscher, Deutscher Construction; Shawne Sheldon, Elizabeth Emerick and Jamie Huss, Washington Park Zoo; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the March 2, 2016 Park Board meeting.

Two proposals were received and opened from Deutscher Construction and Sinclair Recreation for the Tall Timbers Park Renovation Project.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached IDEM Professional Services Agreement for the 2016 water quality testing and notification program.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Professional Services Agreement with Hitchcock Design Group for the 2016 Washington Park Master Plan.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached zoo fees for the 2016 season.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled all zoo forms for further review.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached animal placement and acquisition request submitted by the Washington Park Zoo.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached agreement for "Use of Park and Recreation Department Facilities."
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached sponsorship packages for the 2016 Michigan City Star Spangled Bicentennial Parade.

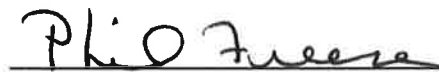
Park Superintendent Jeremy Kienitz reported on the upcoming LaPorte County Clean it Up Day on 04/30/16, a tree that fell at Gardena Park prompting a tree inspection by the City Forester, the City Council's approval of funding for furniture at the North Pointe Pavilion, the upcoming Easter Egg Hunt in Washington Park on 03/19/16, the opening of the Washington Park Zoo on 04/01/16, stakeholder and public meeting dates for the Washington Park Master Plan, the availability of the Park Department 5-year master plan survey and the Washington Park Master Plan Survey and the Tall Timbers Park renovation project survey. Mr. Kienitz stated there was vandalism at the skate park including graffiti and damage to the Pepsi machine cage.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board instructed Park Superintendent Jeremy Kienitz to issue a Request for Proposals for the furniture at the North Pointe Pavilion.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 830 reallocating money in the 2016 capital project purchase order to cover asbestos abatement at the Park Maintenance facility.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$41,019.94.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #5, 02/14/16 through 02/27/16, in the amount of \$38,084.46.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted donations for the youth baseball league in the amount of \$350.00 each from Shoe Carnival, Inc. and Prendergast Agency.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$851.23 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved invoices totaling \$84,844.25 through the March 21, 2016 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:53 p.m.



Shannon Eason, Assistant Superintendent



Phil Freese, Park Board Secretary

Attachments to the March 16, 2016 Park Board meeting:

1. IDEM Professional Services Agreement for 2016 Water Quality Testing and Notification Program
2. Hitchcock Design Group Professional Services Agreement for 2016 Washington Park Master Plan
3. 2016 Zoo Fees
4. Animal Acquisition and Disposition Request
5. Agreement for Use of Park and Recreation Department Facilities
6. 2016 Michigan City Star Spangled Bicentennial Parade Sponsorship Package
7. Claims Docket Allowance for Vouchers Dated 03/15/16

Minutes prepared by Shannon Eason