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The Michigan City Park and Recreation Board met in regular session on Wednesday, March 2, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Shawne Sheldon, Zoo Retail Manager; Steve Barker, NIPSCO; Katie Slater, Alzheimer's Association; Ylva Haddadin, Samaritan Counseling Center; Moe Mroueh, Fire and Water Restaurant; Heidi Brooks, Overboard Restaurant and MC Rec Rentals; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the February 17, 2016 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed Overboard at the Marina's proposal for recreational equipment rentals.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board agreed to negotiate a concession agreement with Overboard at the Marina, Inc. to be the exclusive vendor of recreational rental equipment in Washington Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Alzheimer's Association event request for a 5K in Washington Park on October 1, 2016.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by the Samaritan Counseling Center for to use Washington Park as part of their Samaritan Skedaddle 5K route on April 30, 2016.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved, in concept, the proposed mitigation project at Patriot Park presented by Steve Barker of NIPSCO.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Johnny on the Spot for port-a-pot services during the 2016 season.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved a revision to the Personnel Policy Handbook, Section: Employment, Policy: Hours of Work, to change the Park Office hours from 8 am to 5 pm to 8 am to 4:30 pm.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Parade Agreement with Michigan City Live Productions, Inc.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Request for Proposals for the Tall Timbers Park Renovation Project.

Park Superintendent Jeremy Kienitz reported surveys for the Park Department's 5-year master plan are being distributed, youth baseball registration is underway for 5-8 year olds and 9 to 15 year olds, the City Council heard our request for an additional appropriation for furniture at the North Pointe Pavilion on first reading last night, we will be asking for Board of Works approval for the 2016 parade route at their 03/07/16 meeting, and holiday light displays are being removed as the weather permits. Mr. Kienitz reminded the public to stay of the shelf ice.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached request submitted by the Washington Park Zoological Society to close the zoo at 3 pm on Saturday, June 11, 2016 to set up the Brew at the Zoo Event and to open the zoo from 11:30 am to 7:30 pm for Boo at the Zoo on Saturday, October 22, 2016.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$40,013.64.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #4, 01/31/16 through 02/16/16, in the amount of \$37,121.62.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted donations from Little Caesars Pizza in the amount of \$700.00, from Flanigan Tires in the amount of \$350.00 and from Carpet Town in the amount of \$350.00 for youth baseball team sponsorships.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,687.95 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:05 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the March 2, 2016 Park Board meeting:

1. Alzheimer's Event Request
2. Samaritan Skedaddle Event Request
3. NIPSCO Conceptual Mitigation Project at Patriot Park
4. Parade Agreement with Michigan City Live Productions, Inc.
5. 2016 Michigan City Star Spangled Bicentennial Parade Application
6. Tall Timbers Park RFP
7. Claims Docket Allowance for Vouchers Dated 03/02/16

Minutes prepared by Shannon Eason