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The Michigan City Park and Recreation Board met in regular session on Wednesday, February 17, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Patti Tritschler, Laura Thompson and Krystal Dravesky, Interior Design Group; Randy Durham, Greens Superintendent; Liz Durham; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the February 3, 2016 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board removed the Washington Park Zoo 2016-2021 Strategic Plan from the table.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Washington Park Zoo 2016-2021 Strategic Plan.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department 2015 Annual Report from the table.
- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Park Department 2015 Annual Report.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board instructed Superintendent Jeremy Kienitz to work with Interior Image Group to finalize a material list for furniture for the North Pointe Pavilion and to seek funding from the Mayor and City Council.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board rejected the attached proposal submitted by City Wave Riders, LLC.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to table the attached proposal submitted by Overboard at the Marina for recreational rental equipment.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved utilizing the attached Work One Youth Work Experience Program.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by the Michigan City Police Department to host their annual Easter egg hunt in Washington Park on Saturday, March 19, 2016.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the 2016 Soccer in the Sand Tournament.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached agreement with Bench Craft Company for free course guides and scorecards for the golf course in exchange for advertising. The Board instructed the Superintendent to execute our option not to renew for the second year.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the revised Greens Superintendent job description.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2016 City Kids Day Camp Program and fees.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board rescinded Resolution No. 828, approved at the February 3, 2016 Park Board meeting.
- ❑ On a motion made by Mr. Silvestri and seconded by Mr. Freese, voted against by Mr. Latchford and Mr. Chatfield, the motion failed to approve the attached revisions to the personnel policy handbook.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 829 transferring money in Senior Center Fund 1304/0000.

Park Superintendent Jeremy Kienitz reported on the removal of the holiday lights, a presentation he gave to the Lion's Club and the progress of the golf culvert replacement project. Mr. Kienitz stated someone drove through Canada Park; the extent of the damage will not be known until the snow melts.

Greens Superintendent Randy Durham reported on the Golf Course 2015 Annual Report.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$37,554.33.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #3, 01/17/16 through 01/30/16, in the amount of \$35,585.80.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$156,018.86 through the February 16, 2016 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:47 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the February 17, 2016 Park Board meeting:

1. Washington Park Zoo 2016-2021 Strategic Plan
2. Park Department 2015 Annual Report
3. Interior Image Group Furniture Proposal for North Pointe Pavilion
4. Recreational Rental Equipment Proposals
5. Work One Youth Work Experience Program
6. MCPD's Easter Egg Hunt Request
7. Major Event License Agreement for the 2016 Soccer in the Sand Tournament
8. Bench Craft Agreement for Golf Course Guides and Scorecards
9. Revised Greens Superintendent Job Description

10. 2016 City Kids Day Camp Program and Fees
11. Rescinded Resolution No. 828
12. Resolution No. 829
13. Claims Docket Allowance for Vouchers Dated 02/16/16

Minutes prepared by Shannon Eason