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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, January 20, 2016, at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese and Silvestri (3)**

**Absent: Mr. Chatfield (1)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Tara Miller, Senior Center Director; Judy Kovalcik, Michigan City High School Class Sponsor; James Michael and Mike Milatovik, Michigan City Sanitary District; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the minutes of the January 6, 2016 Park Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached Color Run event request submitted by the Michigan City Area Schools.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 827 transferring money from the maintenance fund to the recreation fund for the 2016 City Kids Day Camp.

Mike Milatovik presented conceptual plans for a lift station, public restrooms and public parking in Smith Valley.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved in concept, the Sanitary District's plan to construct a new lift station, possibly with public restrooms and parking, in Smith Valley.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached agreement with Melrose Pyrotechnics for the 2016 fireworks display in Washington Park.

- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached proposal for design services for furnishing the North Pointe Pavilion submitted by Interior Image Group, Inc. in the amount of \$5,900.00.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2016 North Pointe Pavilion Rental Agreement and rental fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board agreed to table the Park Department 2015 4<sup>th</sup> Quarter Report.

Park Superintendent Jeremy Kienitz reported the dates for the Michigan City Triathlon were reported incorrectly at the last meeting, the dates will be August 12 and 13, 2016. Mr. Kienitz reported an emergency repair to the HVAC system at the Senior Center is required with an estimated cost of \$7,844.00, 2015 staff evaluations have been completed, The Michigan City Redevelopment Corporation agreed to fund the Washington Park Master Plan at their January 11, 2016 meeting, the Council's workshop for 2016 capital expenditures, a possible mitigation project at Patriot Park by NIPSCO, and plans for the 2016 parade.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$25,684.68.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #1, 12/20/15 through 01/02/16, in the amount of \$40,861.71.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

PARK ADMIN FUND 1301/0802		
Decrease account no. 01 411.014	Seasonal Salaries	\$2,000.00
Increase account no. 01 413.003	Unemployment	\$2,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of charges to the department's credit card totaling \$36.50.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:58 p.m.

  
Shannon Eason, Assistant Superintendent

  
Phil Freese, Park Board Secretary

Attachments to the 01/20/16, 2016 Park Board meeting:

1. MCAS Color Run Request
2. Resolution No. 827
3. Sanitary District Conceptual Plans for Lift Station in Smith Valley
4. Melrose Pyrotechnics, Inc. Agreement for 2016 Fireworks Display
5. Interior Image Group Proposal
6. 2016 North Pointe Pavilion Rental Agreement and Fees
7. Claim Docket Allowance for Vouchers

Minutes prepared by Shannon Eason