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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 18, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, and Freese (3)

Absent: Mr. Dabney (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; and Jim Kimmel, National Softball Association State Director.

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the November 4, 2015 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board removed the Park Department 2015 3rd Quarter Report from the table.
- On a motion made by Mr. Latchford, seconded by Freese and voted for unanimously by the Board, the Board approved the attached Park Department 2015 3rd Quarter Report.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached funding request to Mayor Meer in the amount of \$40,200 to be used as matching funds for a Lake Michigan Coastal Program grant for Phase II of the Winding Creek Cove Best Management Practices Demonstration Project.
- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached letter of support for the Northwest Indiana Paddling Association's application for an Indiana Bicentennial Legacy Project Endorsement for the Lorri Kovitz Memorial Kayak Launch at Hansen Park.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 823 transferring money in Zoo Fund 1301/0804.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 824 transferring money in Park Maintenance Fund 1301/0805.

Park Superintendent Jeremy Kienitz reported there will be a “give back day” to benefit the Michigan City Senior Center on 12/16/15 at Buffalo Wild Wings, the zoo gift shop will be hosting a holiday sale from 11/30/15 through 12/05/15 from 9:30 am to 4 pm daily, on 12/05/15 the gift shop will remain open until 7 pm, the maintenance department is almost done installing the holiday lights, thank you to the Michigan City Sanitary District and Fire Department for their assistance installing the holiday lights, maintenance staff has winterized all park facilities and are working on leaf clean up, we are installing sand berms in lieu of snow fence on the beach again this year, the Sanitary District will assist with cleaning sand from the lots in Washington Park this week, the department’s 2016 capital list has been requested by the Mayor and will be on the 12/02/15 Park Board meeting agenda, and a pier safety committee has been formed.

National Softball Association Indiana State Director Jim Kimmel reported the Michigan City Park Department was awarded a 2015 Outstanding Park Award at the NSA/BPA National Convention in Las Vegas, NV last month. Mr. Kimmel presented the award to the department. Mr. Kimmel gave a report on the upcoming season noting a World Series Tournament will be coming back to Patriot Park in July 2016.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$41,277.55.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #23, 10/25/15 through 11/07/15, in the amount of \$44,816.21.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Fund 1301/0802 Park Administration

Decrease account no. 03 433.001	Printing	\$2,200.00
Decrease account no. 03 435.004	Water	\$ 600.00
Increase account no. 03 435.001	Gas & Electric	\$2,200.00
Increase account no. 03 435.005	Sewer	\$ 600.00

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Fund 1301/0803 Recreation

Decrease account no. 03 439.3011	Contractual	\$1,000.00
Increase account no. 03 435.001	Gas & Electric	\$1,000.00

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfer:

Fund 1307/0804 Zoo

Decrease account no. 03 435.005	Sewer	\$2,000.00
Increase account no. 03 435.001	Gas & Electric	\$1,000.00
Increase account no. 03 435.004	Water	\$1,000.00

- On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$11,564.77 through the 11/16/15 Board of Works meeting.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:30 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the November 18, 2015 Park Board meeting:

1. Park Department 2015 3rd Quarter Report
2. Funding Request for LMCP Grant Match for Winding Creek Cove Phase II BMP Demo Project
3. NWIPA LOS for Bicentennial Legacy Project Endorsement
4. Resolution No. 823
5. Resolution No. 824
6. Claims Docket Allowance for Vouchers Dated 11/17/15

Minutes prepared by Shannon Eason