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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 4, 2015 at the hour of 5:00 P.M. in the Emergency Operations Center at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford and Dabney (3)

Absent: Mr. Freese (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Randy Durham, Greens Superintendent; Liz Durham; Bill Greene, Michigan City Summer Festival; Frank Sileheimer, City Forester; Dan Plath, Northwest Indiana Paddling Association; Jon Ruble, SHE of Indiana; Ron Miller, W.E.F.M. Radio; Richard Chambers, The News Dispatch; and Anna Marie Galloway, ALCO TV.

Park Superintendent Jeremy Kienitz reported the Memorial Hall Garage Repair Project, the Zoo Maintenance Driveway Drainage Project, the Festival of Lights, Boo at the Zoo, the Washington Park Master Plan, and the 2017-2021 Park Department 5-Year Master Plan. Mr. Kienitz thanked the Michigan City Fire Department and Sanitary District for their assistance with installing the holiday lights.

Attorney Jeff Katz reported he and Superintendent Kienitz met with Moe Mroueh to discuss the operation of his Fire and Water Restaurant and to discuss changes to the lease.

Assistant Superintendent Shannon Eason presented a newscast by Lakeshore Public Media about the new ADA kayak launch at Hansen Park.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the October 21, 2015 Park Board meeting.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board tabled the department's 2015 3rd quarter report.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board adopted the attached Bismarck Hill Vegetation and Wildlife Assessment and Restoration Plan.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Notice to Bidders for the Golf Course Tree Removal Project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached request submitted by Northwest Indiana Paddling Association and agreed to officially dedicate the new kayak launch at Hansen Park as the Lorri Kovitz Memorial Kayak Launch.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached lease with Mroue, LLC for the operation of Fire and Water Restaurant at the North Pointe Pavilion in Washington Park.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached BPA Youth Travel League and Fees and the Michigan City Youth Travel Baseball League and Fees.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 822 transferring money in Zoo Fund 1301/0804.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$24,770.63.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #22, 10/11/15 through 10/24/15, in the amount of \$48,646.33.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfers:

Golf Fund 1314/0000

Decrease account number 01 411.001	Salaries and Wages	\$4,000.00
Increase account number 01 411.014	Seasonal Salaries	\$4,000.00

Zoo Fund 1301/0804

Decrease account number 02 423.001	Building Materials	\$1,000.00
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Increase account number 02 423.003 Small Tools \$1,000.00

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$2,515.15 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved invoices totaling \$37,500.00 which were paid through the November 2, 2015 Board of Works meeting.
- ❑ On a motion made by Mr. Chatfield, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:03 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the November 4, 2015 Park Board meeting:

1. Bismarck Hill Vegetation and Wildlife Assessment and Restoration Plan
2. Notice to Bidders for Golf Course Tree Removal Project
3. Hansen Park Dedication Request
4. North Pointe Pavilion Concession Lease
5. BPA Youth Travel and Michigan City Youth Travel Baseball Leagues and Fees
6. Claims Docket Allowance for Vouchers Dated 11/03/15

Minutes prepared by Shannon Eason