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The Michigan City Park and Recreation Board met in regular session on Wednesday, October 21, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese, and Dabney (3)

Absent: Mr. Latchford (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Michael Newman; Shawne Sheldon, Zoo Retail Manager; Randy Durham, Greens Superintendent; Jeff Eason; Mitchel Feikes; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the minutes of the October 7, 2015 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board removed the 2016 golf fees from the table.
- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2016 golf fees.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board removed the 2016 and 2017 Park Department fees, contracts and policies from the table.
- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2016 and 2017 Park Department fees, contracts and policies.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached request submitted by Michael Newman of 1400A Lake Shore Drive, Michigan City, IN 46360 to build on his existing encroachment, moving the floor level up four feet, but not increasing the square footage of the

encroachment, provided that the Board of Zoning Appeals certifies this request is in compliance with their Decision and Findings of Fact dated May 13, 2014.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Notice to Bidders for the Maintenance Facility Electric Upgrade Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board agreed to allow Zoo Retail Manager Shawne Sheldon to spend up to \$30,000.00 to purchase merchandise at the November gift show in Tennessee.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 819 transferring money in the Administration Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 820 transferring money in the Park Maintenance Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 821 transferring money in the Park Concession Fund.

Park Superintendent Jeremy Kienitz reported on the lifejacket loaner program, the Memorial Hall garage repair project and Boo at the Zoo.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$58,109.59.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #21, 09/27/15 through 10/10/15, in the amount of \$49,703.90.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted a donation from Wildwood Wildlife Park in the amount of \$1,500.00.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

Admin Fund 1301/0802

Decrease account no. 03 432.004

Telephone

\$ 3,000.00

Increase account no. 03 435.001 Gas & Electric \$ 3,000.00

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

Park Maintenance Fund 1301/0805
Decrease account no. 01 411.014 Seasonal Salaries \$ 2,000.00
Increase account no. 01 411.016 Overtime \$ 2,000.00

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

Park Concession Fund 1315/0000
Decrease account no. 02 422.096 Misc. Merchandise \$15,000.00
Increase account no. 02 422.035 Misc. Other Supplies \$15,000.00

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$7,426.72 out of the Zoo Endowment Fund.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$13,555.00 through the 11/02/15 Board of Works meeting.

Mr. Chatfield announced a selection committee has been formed to review proposals for the Washington Park Master Plan. Committee members are Park Board President Chris Chatfield, Park Superintendent Jeremy Kienitz, Assistant Park Superintendent Shannon Eason, Michigan City Redevelopment Commission President Ken Behrendt and City Councilman Rich Murphy.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:38 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary *- absent*

Chris Chatfield Pres

Attachments to the October 21, 2015 Park Board meeting:

1. 2016 Golf Fees
2. 2016 and 2017 Park Department fees, contracts and policies
3. Michael Newman Encroachment Request for 1400A Lake Shore Drive
4. Notice to Bidders for Maintenance Facility Electric Upgrade Project
5. Resolution No. 819
6. Resolution No. 820
7. Resolution No. 821
8. Claims Docket Allowance for Vouchers Dated 10/22/15

Minutes prepared by Shannon Eason