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The Michigan City Park and Recreation Board met in regular session on Wednesday, September 16, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Freese and Dabney (3)

Absent: Mr. Latchford (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Elizabeth Emerick, Washington Park Zoo; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the minutes of the September 2, 2015 Park Board meeting.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal from Fence Masters in the amount of \$16,500.00 for the Maintenance Facility Fencing and Gate Project and approved the attached Agreement between Owner and Contractor.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Superintendent Jeremy Kienitz to issue a Notice to Proceed to Fence Masters.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved issuing the attached Request for Proposals for the Memorial Hall Garage Repair Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 815 transferring money in the Zoo Fund 1301/0804.

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 816 transferring money in the Park Admin Fund 1301/0802.

Park Superintendent Jeremy Kienitz reported on a thank you letter received from the Michigan City Municipal Band, 2016 budget meetings with the Council Finance Committee on September 21, 2015 at 4:30 pm, this weekend's Adopt-a-Beach event, the Hansen Park ribbon cutting ceremony at 1 pm on September 26, 2015, Michigan City Brand Development Committee, and the North Pointe Pavilion ribbon cutting ceremony at 5 pm on September 26, 2015.

- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board acknowledged a Winefest Event hosted by Fire and Water Restaurant in the North Pointe Pavilion on Saturday, October 3, 2015.
- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached animal acquisition request to acquire a male Bennett Wallaby at the Washington Park Zoo.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$75,033.59.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #18, 08/16/15 through 08/29/15, in the amount of \$64,674.46.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted a donation from Michigan City Seniors, Inc. in the amount of \$300.00 for the Adopt-a-Beach program.
- On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfers:

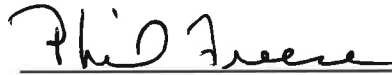
Zoo Fund 1301/0804

Decrease account 01 412.023	Buy Back Vacation	\$1,500.00
Decrease account 03 436.001	Repairs to Buildings	\$2,000.00
Decrease account 03 436.002	Repairs to Equipment	\$1,000.00
Decrease account 03 436.005	Repairs - Other	\$2,000.00
Increase account 01 411.014	Seasonal Salaries	\$1,500.00
Increase account 03 439.011	Contractual Services	\$5,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$19,829.53 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Board of Works claims totaling \$360.00.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:30 p.m.



Shannon Eason, Assistant Superintendent



Phil Freese, Park Board Secretary

Attachments to the September 16, 2015 Park Board meeting:

1. Maintenance Facility Fence and Automatic Gate Project Proposal
2. Agreement Between Owner and Contractor with Fence Masters, Inc.
3. Notice to Proceed Fence Masters, Inc.
4. Memorial Hall Garage Repair Project Request for Proposals
5. Resolution No. 815
6. Resolution No. 816
7. Animal Acquisition Request
8. Claims Docket Allowance for Vouchers Dated 09/15/15

Minutes prepared by Shannon Eason