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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, August 19, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Dabney (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Tim Hullinger, Action Fence Company; Mike Edinger, Woodruff and Sons; Jeanette Hicks, Global Engineering; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the August 5, 2015 Park Board meeting.

Two proposals were received and opened for the Winding Creek Cove Best Management Practices Demonstration Project. The first submitted by Woodruff and Sons in the Amount of \$15,800.00 and the second submitted by Gariup Construction in the amount of \$19,940.00.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board voted to reject two proposals for the Maintenance Facility Fencing and Automatic Gate Project, submitted by Action Fence and Fence Masters, due to deficiencies in both proposals and to send out a new Request for Proposals for this project tomorrow.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department's 2015 2<sup>nd</sup> Quarter Report from the table.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the Park Department's 2015 2<sup>nd</sup> Quarter Report.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached request submitted by Firefighter's Local 475 to host their annual "Fill the Boot" campaign to benefit MDA at the entrance to Washington Park on Labor Day weekend.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the zoo's request to purchase a new HVAC system for the Rotary Castle at the zoo from Stephany Heating.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2015/2016 Adult Volleyball League and Fees.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Resolution No. 812 transferring money in the Maintenance Fund.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Resolution No. 813 transferring money in the Senior Center Fund.

Park Superintendent Jeremy Kienitz reported on the City Council's approval of the additional appropriation request for the golf course culvert project, the additional appropriation request for tree removal at the golf course which has been referred to the Council's Finance Committee for review, gym space for the baseball travel program at Michigan City Area Schools, a new sign installed at the zoo about the history of the observation tower, and the upcoming Winefest at Fire and Water Restaurant at the North Pointe Pavilion.

Mr. Kienitz report a port-a-pot was burned to the ground at Adams Park, the park sign at Canada Park was stolen and the lifeguard tower was broken into and approximately \$100 in medical equipment was stolen.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$89,304.54.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #16, 07/19/15 through 08/01/15, in the amount of \$90,831.94.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

Admin Fund 1301/0803

Decrease account 01 412.023 Buy Back Vacation \$2,000.00  
Increase account 01 411.016 Overtime \$2,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$31,030.00 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved charges in the amount of \$74.70 to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:36 p.m.

  
Shannon Eason, Assistant Superintendent

  
Phil Freese, Park Board Secretary

Attachments to the August 19, 2015 Park Board meeting:

1. Park Department's 2015 2<sup>nd</sup> Quarter Report
2. Firefighters Local 475 Request to Host Annual Fill the Boot Campaign
3. Zoo Purchase Request for New HVAC Unit
4. 2015/2016 Adult Volleyball League and Fees
5. Resolution No. 812 – Maintenance Transfer
6. Resolution No. 813 – Senior Center Transfer
7. Claims Docket Allowance for Vouchers Dated 08/18/15

Minutes prepared by Shannon Eason