



**100 E. Michigan Blvd. / Suite 2  
Michigan City, IN 46360-3293  
Phone (219) 873-1506  
Fax (219) 873-1506  
www.michigancityparks.com**

**The Michigan City Park and Recreation Board** met in regular session on Wednesday, August 5, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Dabney (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Linda Simmons, LaPorte County Convention and Visitors Bureau; Jeff Eason; Randy Durham, Golf Course Superintendent, Liz Durham; Briana Billips; Shawne Sheldon, Zoo Retail Manager; Elizabeth Emerick, Assistant Zoo Director; Steve Johnson; Mike Dempsey; Frank Sileheimer; City Forester; Jeff Oltmanns, Global Engineering; Tim Hullinger, Action Fence; Craig Phillips, City Planner; Larry Silvestri, Redevelopment Commission; Jamie Huss, Zoo Director; Ben Ross; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the minutes of the July 15, 2015 Park Board meeting.

Two quotes were received and opened for the maintenance facility fence and gate project submitted by Fence Masters and Action Fence.

A quote was received and opened for the Hansen Park curb and kiosk pad project submitted by Deutscher Construction.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board denied the attached request submitted by Ben Ross to acquire an off road vehicle permit for a jeep.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Empeyrean Sunset Yoga Program and fees.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached United Way 5K Race contingent on Board of Works approval.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board tabled the Winding Creek Cove proposals to the August 19, 2015 meeting.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached travel request submitted by Superintendent Kienitz to attend the Super Boat International World Championship in Key West, Florida in November 2015.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved that attached travel request submitted by Zoo Retail Manager Shawne Sheldon to attend gift shows in Tennessee in November 2015.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved that attached Washington Park Zoo animal acquisition request.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved a fifty percent discount on admission fees for the Community Appreciation Day at the zoo on August 30, 2015.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request for an additional appropriation for tree removal at the golf course.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Request for Proposals for the Washington Park Master Plan.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board tabled the 2015 Park Department 2<sup>nd</sup> quarter report.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached additional tournament dates requested by Ross Balling of EVP Tour.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 810 transferring money in Park Concession Fund 1315/0000.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 811 transferring money in Park Maintenance Fund 1301/0805.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the request submitted by Briana Billups to host a 5K event in Washington Park to raise funds for Riley’s Children’s Hospital.

Superintendent Kienitz reported on the upcoming Triathlon event, the Finance Committee meeting with the Council for the golf culvert project, the workshop for the Washington Park Master Plan, the Eastland Disaster Memorial event, the Soccer in the Sand Tournament, end of season lifeguard hours, the last week of City Kids Day Camp, and the City Golf Tournament.

Jeff Oltmanns of Global Engineering gave a brief update of the status of the new building in Washington Park.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached pay request no. 4 to Gariup Construction Company for the new building in Washington Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$64,366.32.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #15, 07/05/15 through 07/18/18, in the amount of \$86,083.92.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

Golf Fund 1314/0000

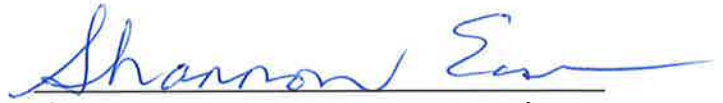
Decrease account 03 439.011	Heat/Bottled Gas	\$3,000.00
Increase account 03 439.011	Contractual Services	\$3,000.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the following minor transfer:

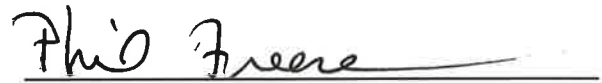
Senior Center Fund 1301/0806

Decrease account 03 435.001	Gas & Electric	\$ 600.00
Increase account 03 432.004	Telephone	\$ 600.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved payment of invoices totaling \$9,484.87 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:27 p.m.



Shannon Eason, Assistant Superintendent



Phil Freese, Park Board Secretary

Attachments to the August 5, 2015 Park Board meeting:

1. Request for Variance to Off Road Vehicle Policy
2. Emphyrean Sunset Yoga Program
3. United Way 5K Event
4. Superintendent's Travel Request
5. Zoo Retail Manager's Travel Request
6. Zoo Animal Acquisition Request
7. Zoo Community Day Event Request
8. Request for an Additional Appropriation for Tree Removal at the Golf Course
9. Washington Park Master Plan Request for Proposals
10. Request for Additional EVP Volleyball Tournament Dates
11. Resolution No. 810
12. Resolution No. 811
13. No Fear, Just Faith 5K Run Request
14. Gariup Pay Request No. 4
15. Claims Docket Allowance for Vouchers Dated 08/04/15

Minutes prepared by Shannon Eason