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The Michigan City Park and Recreation Board met in regular session on Wednesday, July 15, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, and Freese (3)

Absent: Mr. Dabney (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Joe Doyle, City Council Liaison; Jeanette Hicks and Martin Bobcek, Global Engineering; Jamie Huss, Shawne Sheldon and Elizabeth Emerick, Washington Park Zoo; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the July 1, 2015 Park Board meeting.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached letter to Mayor Meer requesting an additional appropriation for the golf course culvert project in the amount of \$187,702.00.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached letter in support for Shirley Heinze Land Trust's application for an Indiana Bicentennial Nature Trust Program grant to acquire property for the Ambler Flatwoods.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached letter in support of LaPorte County Soil and Water Conservation District's application for an EPA 319 grant.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved an amendment to the 2016 budget for Park Concession Fund 1315/0000 to add \$35,000.00 for a new point of sale system out of the fund's cash balance.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached final design for the Winding Creek Cove Best Management Practices Demonstration Project and authorized Superintendent Kienitz to issue a Request for Proposals.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached animal placement and acquisition request for the Washington Park Zoo.
- ❑ Park Superintendent Jeremy Kienitz reported on two awards won by Park Maintenance and the Washington Park Zoo from the Michigan City in Bloom contest last week, the fireworks event on July 4th, the upcoming Super Boat International Great Lakes Grand Prix event, last Sunday's premiere of the movie "Marshall the Miracle Dog" at the amphitheater, this weekend's Soccer in the Sand Tournament, the upcoming Zoo-B-Que event, the Mayor's Washington Park Master Plan workshop scheduled for July 27, 2015, the upcoming final two readings by the City Council of the Mayor's proposed 2015 budget transfers, and a request to use a larger vehicle under our Off Road Vehicle Policy.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to add a beach volleyball tournament on Saturday, July 25, 2015 to EVP Tour's 2015 facility use agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached change order no. 018 submitted by Gariup Construction for hand dryers for the new public restrooms at the North Pointe Pavilion.

Assistant Superintendent Shannon Eason reported on the recent Excise inspection of the North Pointe Pavilion, receipt of the final permit for the Hansen Park Kayak Launch Project, and the request for an additional appropriation for additional engineering costs for phase I of the Singing Sands Trail.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$86,817.99.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #14, 06/21/15 through 07/04/15, in the amount of \$95,732.84.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$18,628.04 out of the Zoo Endowment Fund.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved invoices totaling \$258.56 to be paid through the July 20, 2015 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved charges to the department's credit card in the amount of \$2,687.16.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:03 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the July 15, 2015 Park Board meeting:

1. Additional Appropriation Request for Golf Course Culvert Project
2. Letter of Support for Shirley Heinze Land Trust Grant Application
3. Letter of Support for LaPorte County Soil and Water Conservation District for a 319 Grant Application
4. Park Concession Fund 1315/0000 Amended 2016 Budget
5. Winding Creek Cove Best Management Practices Demonstration Project Final Design
6. Animal Placement and Acquisition Request for Washington Park Zoo

Minutes prepared by Shannon Eason