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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, June 3, 2015 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Chatfield, Latchford, Freese, and Dabney (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Martin Bobcek, Global Engineering; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the May 20, 2015 Park Board meeting.
- On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board removed the golf course copy machine agreement from the table.
- On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached copy machine agreement with Kemp's Office City for the golf course.
- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the naming of the new Washington Park Pavilion from the table.
- On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board named the new Washington Park pavilion The North Pointe Pavilion.
- On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted the bid submitted by Reith Riley for the zoo maintenance driveway drainage project in the amount of \$113,784.25 and authorized Superintendent Jeremy Kienitz to execute the contract and issue a Notice to Proceed.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Barker Mansion's Director to install the attached interpretive sign in Washington Park.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Steve Kovalocyk to play classical music at the old bandstand from 1 to 3 pm on Sundays from June through October.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to table the request to place a memorial plaque on the lifeguard tower.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board agreed to allow the EPA to conduct the attached Swish Study in Washington Park during the 2015 beach season.

Park Superintendent Jeremy Kienitz reported on the successful "cards for troops" program, thanked the Mayor and Council for their support of the Washington Park Concession Lease and 2015 capital funding, thanked the Street Department for the new rules sign on Lake Avenue and playground signs at Oak Hills Park, and reported our liquor license for Washington Park has been placed in escrow. Mr. Kienitz reported an Incident Command meeting was held to discuss the fireworks, the Duet sculpture in front of the amphitheater has been removed for repairs, the new Municipal Band concert sign has been installed along Lake Shore Drive, the City is facing a large shortfall for the 2015 budget, 2016 budgets will be prepared next week, and Shannon and I will be attending the Conference on the Environment on Friday. Mr. Kienitz reported, under the small purchase policy, an invoice in the amount of \$1,539.00 was paid to Absolute Apparel for volleyball shirts.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Change Order No. 013 submitted by Gariup Construction for the new operations building in Washington Park.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached pay request no. 3 submitted by Gariup Construction Company in the amount of \$603,172.41.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$41,170.97.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #11, 05/10/15 through 05/23/15, in the amount of \$66,039.91.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:48 p.m.

  
Shannon Eason, Assistant Superintendent

  
Phil Freese, Park Board Secretary

Attachments to the May 20, 2015 Park Board meeting:

1. Golf Course Copy Machine Agreement
2. Reith Riley Bid for Zoo Drainage Project
3. Washington Park Interpretive Sign
4. Request to Play Music at Bandstand
5. EPA Swish Study Program
6. Gariup Change Order No. 013
7. Gariup Pay Request No. 3
8. Claims Docket Allowance for Vouchers Dated 06/01/15

Minutes prepared by Shannon Eason