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The Michigan City Park and Recreation Board met in regular session on Wednesday, April 1, 2015 at the hour of 5:00 P.M. in the Emergency Operation Center at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford and Dabney (3)

Absent: Mr. Freese (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Michael Sewell, Piranha Swim Club; Linda Simmons, LaPorte County Convention and Visitors Bureau; Shawne Sheldon, Zoo Retail Manager, Elizabeth Emerick, Assistant Zoo Director; Mike Dempsey, Atley Price and Don Montgomery, Michigan City Live Productions; Martin Bobcek, Global Engineering; Bennie Edwards, Patch Picnic; Ron Miller, W.E.F.M., Richard Chambers, The News Dispatch; and Anna Galloway, ALCO TV.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the March 18, 2015 Park Board meeting.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the March 18, 2015 Park Board Executive Session.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached request submitted by Bennie Edwards for picnic tables, electric and trash barrels for the 2015 Patch Harborside Reunion on August 8, 2015.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted the attached proposal submitted by LaPorte County Landscaping Services in the amount of \$43,750.00.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached agreement with LaPorte County Landscaping Services in the amount of \$43,750.00 for the Fedder's Alley Secondary Dune Restoration Project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board agreed to issue a Notice to Proceed to LaPorte County Landscaping Services for the Fedder's Alley Secondary Dune Restoration Project.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with the Alliance for the Great Lakes for the Winding Creek Cove Best Management Practices Demonstration Project.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved sponsorship of the Piranha Swim Club for the 2015 season.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Quilting Class program and fees.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board agreed to sell surplus sand to Ross Balling of EVP Academies, LLC in the amount of \$6.25 per ton for up to 400 tons. The Park Maintenance Department will load the sand into dump trucks provided by Mr. Balling.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Deutscher Construction for the construction of a new lifeguard observation tower.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached construction agreement in the amount of \$34,300 with Deutscher Construction for the construction of a new lifeguard observation tower, contingent on receiving funding from the city's insurance carrier.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board agreed to allow Superintendent Jeremy Kienitz to issue a Notice to Proceed to Deutscher Construction for the construction of the lifeguard observation tower.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached specifications and Request for Proposals for a new dump truck for the zoo funded by the city's 2015 capital plan.

- ❑ On a motion made by Mr. Dabney, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached specifications and Request for Proposal for the HVAC system at the Animal Resource Center at the Washington Park Zoo.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Washington Park Zoo Animal Acquisition and Disposition Request.
- ❑ On a motion made by Mr. Dabney, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Wildwood Wildlife Park Loan Agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached Resolution No. 802 transferring money in the zoo operating fund 1301/0804.

Park Superintendent Jeremy Kienitz reported on the new recreation programming sub-committee, participation in a program to collect support cards for our troops, restructuring of pro shop personnel at the golf course, the removal of the ice rink, a meeting held with SmithGroup JJR regarding the Bismarck Hill assessment, and lights that need to be replaced at the skate park.

Assistant Superintendent Shannon Eason reported on the Sticker Saturday event held on March 28, 2015, her assignment by Mayor Meer to the Michigan City Social Media Advisory Council, her appointment to the IDNR Coastal Advisory Board, INDOT LPA ERC annual certification, and the status of the Washington Park alcohol permit.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board agreed to allow the Sanitary District to use fill dirt from Patriot Park for a project on their Hitchcock Street property.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached request for additional appropriations for capital projects and equipment.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the expenditure of \$4,517.56 to O'Briens Battery and Tire for repairs to a zoo truck.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved the attached change order numbers 001, 005, 006, and 007 submitted by Gariup Construction for the new building in Washington Park.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$27,976.35.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board approved Payroll #6, 03/01/15 through 03/14/15, in the amount of \$42,000.37.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Dabney and voted for unanimously by the Board, the Board accepted donations from Merchant Services in the amount of \$30.00 and from Adams Specialty Products in the amount of \$961.22.
- ❑ On a motion made by Mr. Latchford, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:32 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary

Attachments to the April 1, 2015 Park Board meeting:

1. Patch Picnic Request
2. Fedder's Alley Secondary Dune Restoration Project RFP & Agreement
3. Alliance for the Great Lakes MOU
4. Piranha Swim Club Sponsorship Request
5. Quilting Class Program & Fees
6. Request to Purchase Surplus Sand
7. Proposal for Construction of New Lifeguard Tower
8. Construction Contract for New Lifeguard Tower
9. Zoo Dump Truck RFP
10. ARC HVAC RFP
11. Washington Park Zoo Animal Acquisition and Disposition Request
12. Washington Park Zoo and Wildwood Wildlife Park Loan Agreement (Zusha)
13. Resolution No. 802
14. Gariup Change Orders No. 001, 005, 006, and 007
15. Claims Docket Allowance for Vouchers Dated 03/30/15

Minutes prepared by Shannon Eason